

**AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 23RD DAY OF JANUARY 2007, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.**

**A. CALL TO ORDER**

**B. ROLL CALL**

John J. McGlennon, Chairman  
Jay T. Harrison, Sr., Vice Chairman  
Bruce C. Goodson  
James O. Icenhour, Jr.  
M. Anderson Bradshaw

Sanford B. Wanner, Secretary  
Adam R. Kinsman, Assistant County Attorney  
Robert H. Smith, Acting General Manager

**C. ORGANIZATIONAL MEETING**

Mr. Goodson nominated Mr. Harrison for JCSA Chairman for 2007.

There being no other nominations, Mr. McGlennon requested a roll call vote to elect Mr. Harrison as Chairman.

On a roll call vote, the vote was: AYE: Bradshaw, McGlennon, Goodson, Icenhour, Harrison (5). NAY: (0).

Mr. Harrison asked for a nomination for a Vice Chairman for 2007.

Mr. McGlennon nominated Mr. Goodson for JCSA Vice Chairman for 2007.

There being no other nominations the motion passed by unanimous voice vote.

Mr. Bradshaw made a motion to adopt the resolution setting the rules of order for the James City Service Authority.

The motion passed by a unanimous voice vote.

**D. CONSENT CALENDAR**

Mr. Smith gave an overview of the Consent Calendar.

Mr. McGlennon made a motion to adopt the items on the Consent Calendar.

The motion passed by a unanimous voice vote.

1. Minutes – December 12, 2006, Regular Meeting
2. Approval of Bridge Maintenance and Cost Sharing Agreement – New Town Commercial Association

## **RESOLUTION**

### **APPROVAL OF BRIDGE MAINTENANCE AND COST SHARING AGREEMENT -**

#### **NEW TOWN COMMERCIAL ASSOCIATION**

WHEREAS, New Town Commercial Association is developing Oxford Crescent Townhomes in James City County and the townhomes will have numerous walking trails and other recreational amenities; and

WHEREAS, the James City Service Authority will provide public sewer service to the development and one of the planned sewer lines will require a bridge lending itself to dual use as the support structure for a walking trail bridge; and

WHEREAS, James City Service Authority staff, in conjunction with representatives of New Town Commercial Association have developed an agreement providing the terms for joint use of the sewer/walking trail bridge.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, authorizes the Acting General Manager of the James City Service Authority to sign the agreement defining the terms for the joint use of the sewer walking trail bridge.

On a roll call vote, the vote was: AYE: Bradshaw, McGlennon, Goodson, Icenhour, Harrison (5).  
NAY: (0).

## **E. BOARD CONSIDERATION**

1. Setting a Public Hearing – FY 2008 Utility Rates

Mr. Smith stated that a work session was held on July 25, 2006, to present an overview of future water supply costs and staff made a recommendation to raise the Water System Facilities Charge (WSFC). The Board suggested establishing a Lawn Irrigation (LI) connection fee to offset the proposed WSFC increase. Mr. Smith requested the Board set a public hearing for April 10, 2007, for the Setting of Rates for Water System Facility Charges from \$300 to \$500 per bathroom fixture and establishing a LI fee of \$900-\$1,400, effective July 1, 2007.

Mr. McGlennon asked for clarification that the request was to advertise a fee of \$500 per bathroom fixture and recommended setting a fee of \$1,400 for LI to provide for future flexibility.

Mr. Smith stated this was correct.

Mr. McGlennon asked for clarification that we are setting a public hearing, not acting on the fees.

Mr. Smith stated this was correct.

Mr. Goodson stated he would like to hear reasoning for both fees, and would concur with advertising the higher rate.

Mr. McGlennon made a motion to adopt the resolution.

Mr. Bradshaw noted the amendment to the resolution to advertise \$1,400 for the LI fee rather than \$900.

The motion passed by a unanimous vote.

## **RESOLUTION**

### **SETTING A PUBLIC HEARING - FY 2008 UTILITY RATES**

WHEREAS, the Board of Directors of the James City Service Authority desires to set a public hearing for proposed utility rate changes to the Regulations Governing Utility Service.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the Board of Directors will hold a Public Hearing on April 10, 2007, and request staff to review Section 32, General Rate Policy and Rate Schedule, Regulations Governing Utility Service, and make changes to the rates, fees, and charges that are summarized below, which will become effective July 1, 2007, if adopted:

1. Increase the Water System Facilities Charge:
  - A. Residential 5/8-inch meter - ~~\$300~~ \$500 per bathroom fixture
  - B. Mixed-use structures such as apartments, townhouses, timeshares, and residential condominium projects:
    1. Individually meter each unit - ~~\$300~~ \$500 per bathroom fixture; and
    2. Meter each building in multibuilding projects - ~~\$300~~ \$500 per bathroom fixture; or
    3. Master meter the entire project - ~~\$225~~ \$300 per bathroom fixture.
2. Establish a Lawn Irrigation (LI) connection fee of \$1,400.

BE IT FURTHER RESOLVED, that the proposed amendments be made part of this resolution.

## **F. BOARD REQUESTS AND DIRECTIVES**

Mr. Bradshaw stated his concerns with the capacity charge, including fees for infrastructure including the reservoir, \$4,000 for other connection fees, and \$900 or \$1,400 for LI. He stated during the summer months, half or more of the water is used for irrigation. He concurs that the LI fee should be higher because even with the inverted rate the County was subsidizing water for irrigation in many ways. He also stated that if irrigation was put in and sub-metered, the County should charge a fee for the disposal, because even though the runoff does not go through the sanitary system, the water still took herbicides, pesticides, nitrogen, and phosphorus into streams and watersheds. He stated the cost of this impact should be mitigated.

Mr. Icenhour asked that staff examine the enforceability of the fees.

Mr. Smith stated staff would be looking closely at the enforcement aspect before the budget meeting.

The motion passed by a unanimous vote.

Mr. Goodson stated these were permits for construction of LI systems, and asked if there was any way to match construction up with a list of the sub-meters. He asked if staff could require permits to be issued in arrears with an amnesty period where homeowners without a permit could buy one.


Mr. Smith stated that staff should have the documentation to do that.

On a roll call vote, the vote was: AYE: Bradshaw, McGlennon, Goodson, Icenhour, Harrison (5).  
NAY: (0).

**G. ADJOURNMENT**

Mr. Goodson made a motion to adjourn.

The motion passed by a unanimous voice vote.

  
Sanford B. Wanner  
Secretary to the Board