

**AT A RETREAT OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY,
VIRGINIA, HELD ON THE 12TH DAY OF JANUARY 2008, AT 12:00 P.M. AT THE WORK
SESSION ROOM IN BUILDING F, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.**

A. CALL TO ORDER

B. ROLL CALL

Bruce C. Goodson, Chairman, Roberts District
James G. Kennedy, Vice Chairman, Stonehouse District
James O. Icenhour, Jr., Powhatan District
John J. McGlennon, Jamestown District
Mary Jones, Berkeley District

Sanford B. Wanner, County Administrator
Leo P. Rogers, County Attorney

C. FY 2008-2010 BUDGET

Mr. John McDonald, Financial and Management Services Manager, and Ms. Sue Mellen, Director of Budget and Accounting, gave an overview of the FY 2008-2010 budgets. The Board and staff discussed fiscal trends, alternative revenue sources, the budget forecast, school funding, reassessments, and Other Post Employment Benefits (OPEB) liability.

D. STORMWATER UTILITY FUNDING

Mr. John Horne, General Services Manager, and Ms. Fran Geissler, Stormwater Management Director, gave an overview of stormwater management in the County and the credit program. The Board and staff discussed funding options and an itemized budget to meet water quality standards. Discussion was held regarding drainage improvement, fees for leased properties, and watershed management projects. The Board and staff discussed effective inspection of current and future Best Management Practice (BMP) structures and the implementation of Low Impact Development (LID) systems. Discussion was held regarding collaboration with other agencies for water quality projects.

Mr. Wanner and the Board discussed personnel involved in the Stormwater Management division and the ability to utilize existing personnel and efficiency between the Stormwater Management Division and the Environmental Division. Staff indicated that workloads and inspection breakdowns could be provided as the roles of the inspectors had significant differences. The Board and staff discussed appropriate allocation of funds based on permitting costs. Funding mechanisms for the level of the program and the ability to prioritize programs and establish funding to meet the requirements were discussed. The Board directed that the County Administrator to evaluate funding the projects in the operating budget versus through the utility and investigate funding through bonding for the remainder of the funds. The Board asked for proposed revenue sources to pay for the debt service and the acceleration of the program.

E. COMPENSATION, BENEFITS, AND PAY FOR PERFORMANCE

Ms. Carol M. Luckam, Human Resource Manager, presented the Board with the employee compensation report, including recommendations for salary range increases, pay for performance, career ladder advancement, and benefits.

The Board and staff discussed the retirement contribution percentage, performance increases and raises, and turnover percentages.

F. SOLID WASTE AND RECYCLING

Mr. Steven Hicks, Senior Assistant to the County Administrator, gave an overview of curbside collection of residential solid waste, and solid waste and recycling cost reduction. He highlighted curbside trash collection for residential solid waste, curbside bulk collection for residential bulk and yard waste, continued services of the recycling program, and solid waste/recycling operational cost reduction.

The Board and staff discussed service delivery costs and options, participation, consideration of business waste collection, and changes in service at the convenience centers.

G. GENERAL DISCUSSION


Discussion was held regarding the County Administrator's proposed budget, specifically relating to lack of a tax increase and school funding. There was discussion about preparing an efficiency study. Discussion was held about compensation for staff, particularly with recruitment for Public Safety. The Board and staff discussed clearly identifying budget tradeoffs in services and being responsible with long-term debt and construction costs. Discussion was held regarding policy decisions toward local government revenue sources. The Board directed that the tax rate should remain the same for the budget year.

H. ADJOURNMENT – to 4 p.m. on January 22, 2008.

Mr. Kennedy made a motion to adjourn.

On a roll call vote, the vote was: AYE: Icenhour, McGlennon, Jones, Kennedy, Goodson (5). NAY: (0).

At 4:40 p.m. Mr. Goodson adjourned the Board until 4 p.m. on January 22, 2008.


Sanford B. Wanner
Clerk to the Board