RESOLUTION

CONTRACT AWARD AND CONTINGENCY TRANSFER –

EXECUTIVE SEARCH SERVICES - $26,300

WHEREAS, a Request for Proposals (RFP) to establish a contract with a professional executive search firm for the recruiting, screening, interviewing, and selection of qualified candidates to fill the County Administrator position was publicly advertised and 20 proposals were submitted; and

WHEREAS, upon reviewing the proposals and interviewing three firms, the Evaluation Committee determined that Springsted, Inc. was the most fully qualified firm and its proposal best suited the County's needs as defined in the RFP. A fair and reasonable contract price of $21,300 was negotiated and an estimate of $5,000 for finalist candidate travel was established; and

WHEREAS, the need for this project was identified after the Fiscal Year 2010 budget was approved.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, awards the $21,300 contract for Executive Search Services to Springsted, Inc. and amends the previously adopted budget for Fiscal Year 2009 as follows:

Expenditures:

Board of Supervisors Professional Services (001-011-0203)	$26,300
Operating Contingency (001-193-0705)	($26,300)

James G. Kennedy
Chairman, Board of Supervisors

SUPERVISOR	VOTE
GOODSON	AYE
JONES	AYE
MCGLENNON	AYE
ICENHOUR	AYE
KENNEDY	AYE

ATTEST:

Sanford B. Wanner
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 10th day of November, 2009.

ExecSrchSer_res