

MEMORANDUM

DATE: April 25, 2000  
TO: The Board of Supervisors  
FROM: Sanford B. Wanner, County Administrator  
SUBJECT: Relocating CASA

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The current offices of the Court Appointed Special Advocate (CASA) function are located in the basement of the current courthouse. When the other courthouse offices are moved to the new courthouse, CASA will be relocated. Suitable rental space has been located and will be available but insufficient funds exist to pay a monthly rent of \$500 and support the other expenses of the program.

The CASA budget requested an increase of \$4,500, or 75 percent of the expected annual rent, for the coming fiscal year. This would allow them to make the commitment for an annual lease. The FY 01 Budget includes an additional \$2,500 of that requested \$4,500, leaving an unfunded rental cost of \$2,000. These funds are proposed to come from the County's operating contingency. Your approval of the attached resolution is requested.

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Sanford B. Wanner

SBW/gb  
casa.mem

Attachment