

MEMORANDUM

DATE: May 9, 2000
 TO: The Board of Supervisors
 FROM: William C. Porter, Jr., Assistant County Administrator
 SUBJECT: Award of Bid - Williamsburg-James City County Courthouse Custodial Services

The Williamsburg-James City County Courthouse is scheduled to open on or about May 17, 2000. Custodial services for the 74,000-square foot facility have been budgeted for private contract services. A contract for provision of this service has been advertised and competitively bid. The following four firms submitted bids on the project:

<u>Firm</u>	<u>Amount</u>
Sheen & Shine, Inc.	\$106,827.54
Cyberclean Systems, LLC	66,900.00
Systems Management, Inc.	66,368.00
Excellent Commercial Cleaning, Inc.	40,098.64

The amount budgeted for the work is \$95,000.

The apparent low bidder, Excellent Commercial Cleaning, Inc., was eliminated due to an error in the calculation of labor requirements. Staff recommends the Board approve the attached resolution awarding the Williamsburg-James City County Courthouse Custodial Services bid to Systems Management, Inc., in the amount of \$66,368.

 William C. Porter, Jr.

CONCUR:

 Sanford B. Wanner

WCP/gb
 custodial.mem

Attachment