

MEMORANDUM

DATE: October 24, 2000  
TO: The Board of Supervisors  
FROM: Katie W. Green, Colonial Community Corrections Administrator  
SUBJECT: Colonial Community Corrections Position – Substance Abuse Specialist

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Colonial Community Corrections (CCC) has received additional funding from the Department of Criminal Justice Services to establish a full-time, limited-term Substance Abuse Specialist position. The primary responsibility of this position will be to provide substance abuse treatment-related services to locally responsible offenders under probation supervision.

Since James City County is the fiscal agent for CCC, the Board of Supervisors must authorize the position. Staff recommends approval of the attached resolution authorizing the creation of this full-time, limited-term position.

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Katie W. Green

CONCUR:

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Anthony Conyers, Jr.

KWG/gb  
positionCCC.mem

Attachment