

**MEMORANDUM**

DATE: July 10, 2001  
TO: The Board of Supervisors  
FROM: William C. Porter, Jr., Assistant County Administrator  
SUBJECT: Contract Amendment - Williamsburg Regional Library

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James City County, the City of Williamsburg, and the Williamsburg Regional Library operate under a five-year agreement signed in January 1999. Recent experience with the Williamsburg Regional Library revealed the need to clarify the provisions in the Agreement, which set forth Library maintenance responsibility. The County Administrator, City Manager, and Library Director have agreed that the added wording in the attached draft amendment will help both the library staff and locality staff to better understand their respective maintenance obligations.

The County Attorney has reviewed the draft amendment and the Williamsburg City Council approved the amendment on June 14, 2001.

Staff recommends the adoption of attached resolution approving the amendment to Section 5 of the January 1999 contract between the County of James City, City of Williamsburg, and the Williamsburg Regional Library System.

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William C. Porter, Jr.

WCP/adw  
library1999.mem

Attachments