

## M E M O R A N D U M

DATE: December 11, 2001

TO: The Board of Supervisors

FROM: Richard B. Hanson, Housing and Community Development Administrator

SUBJECT: Budget Amendment - Section 8 Housing Choice Voucher Program

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Effective July 1, 2001, the annual contributions contract (ACC) from the U. S. Department of Housing and Urban Development (HUD) for the Section 8 Housing Choice Voucher program in James City County was transferred from the Virginia Housing Development Authority (VHDA) statewide program to direct administration by James City County Office of Housing and Community Development (OHCD). Beginning in July, landlords leasing units to Section 8 Housing Choice Voucher holders in James City County began receiving housing assistance payment checks from the County rather than from VHDA. On July 24, 2001, the Board of Supervisors appropriated the initial allocation of funds provided by HUD to enable the County to make housing assistance payments on behalf of Section 8 Housing Voucher participants. HUD has transmitted to OHCD a contract amendment to the initial ACC, which provides additional funds to support operation of the Housing Choice Voucher program through the remainder of FY 2002 at a 162-unit base line.

The total funding allocated by HUD for housing assistance payments and administrative expenses for FY 2002 is \$969,076. The Board of Supervisors previously appropriated \$447,342 leaving a balance of \$521,734 of HUD Section 8 revenue to be appropriated. The County was also awarded \$40,000 by HUD from the Family Self-Sufficiency (FSS) Coordinator Program of which \$30,000 will be provided for FY 2002. HUD also allocated program reserves of \$126,474 to James City County. Additionally, VHDA recently transferred the final allotment of FSS participant escrow account funds to the County bringing the total of escrow account funds transferred by VHDA to \$32,732.

Staff recommends the Board adopt the attached resolution to amend the Community Development Fund budget to appropriate additional funds provided by HUD for Section 8 Housing Voucher Program for FY 2002 and to appropriate FSS participant escrow account funds transferred by VHDA

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Richard B. Hanson

CONCUR:

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Anthony Conyers, Jr.

RBH/tlc  
sect8choice.mem

Attachment