

MEMORANDUM

DATE: September 10, 2002

TO: The Board of Supervisors

FROM: Richard M. Miller, Fire Chief

SUBJECT: Appointment of Deputy and Assistant Fire Marshals - Authorization of Fire Prevention Powers and Authorization of Police Powers

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The Fire Department has completed several staff reassignments to increase the knowledge, skills, and abilities of certain staff and to provide for long-term organizational succession planning when future retirements and resignations occur.

Several staff members have completed or are in training and certification programs in accordance with Commonwealth of Virginia Code Section 27-30 et.seq. This permits them to perform fire marshal office duties in the area of fire prevention, code enforcement, and arson detection. These functions are in addition to all other regular assigned duties. The appointments have no effect on their salary or grade.

The appointments must be authorized by the Board of Supervisors. A resolution is attached that complies with all Commonwealth of Virginia requirements.

Staff recommends approval of the attached resolution.

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Richard M. Miller

RMM/gb  
appointment.mem

Attachment