

**AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY,  
VIRGINIA, HELD ON THE 24TH DAY OF SEPTEMBER, 2002, AT 4:00 P.M. IN THE COUNTY  
GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY,  
VIRGINIA.**

**A. ROLL CALL**

James G. Kennedy, Chairman, Stonehouse District  
Jay T. Harrison, Sr., Vice Chairman, Berkeley District  
John J. McGlennon, Jamestown District  
Michael J. Brown, Powhatan District  
Bruce C. Goodson, Roberts District

Sanford B. Wanner, County Administrator  
Frank M. Morton, III, County Attorney

**B. BOARD CONSIDERATIONS**

1. Plan to Adopt A Multiyear Commemorative Decal for Motor Vehicles

Mr. Wanner introduced Ann Davis, Treasurer, and Richard Bradshaw, Commissioner of the Revenue, to provide the Board with an overview of the proposal to adopt a multiyear Commemorative Decal for motor vehicles registered in James City County.

Mr. Bradshaw provided the Board with an overview of the County's current annual decal; proposed multiyear decal; and advantage to citizens and staff in adoption of the proposal.

Ms. Davis provided the Board with the objectives, benefits, and disadvantages of moving to a multiyear decal; partnership with the Virginia Department of Motor Vehicles; other locality's interest in alternate issuances of decals; and alternatives to an annual decal.

The Board and staff held discussions regarding the possible legal impacts to motorists without a decal on the windshield while in neighboring jurisdictions; that a decal encourages voluntary registration of vehicles in the County; and the timetable for implementing the multiyear decal.

The Board and staff discussed impacts to those with leased vehicles and incentive to report change-in-locality or change-in-ownership of vehicles.

The Board requested staff bring back an Ordinance for Board consideration at its meeting on October 8, 2002.

2. Financial Results – FY 2002

Ms. Suzanne R. Mellen, Director of Budget and Accounting, stated that the County's books have been turned over to the independent auditors for review and audit; and provided the Board with preliminary results of the actual FY 2002 Budget, including revenue and expenditure variances from the adopted 2002 Budget.

The Board and staff discussed possible factors that may have impacted the Budget resulting in the variances to revenues and expenditures.

3. Real Property Assessments

Mr. Richard J. Sebastian, Director of Real Estate Assessments, provided the Board with an overview of the assessment options permitted by the Code of Virginia and the County's annual reassessment, comparison of assessments regionally, benefits to the County in conducting reassessments annually, and standards by which current market values are determined.

The Board and staff discussed the standards for determining market values, methods that are used to assess market values in localities that do reassessments less frequently than annually, the impact of actual sale prices on assessments, the appeal process available to citizens, and the impact on staff time and work load for annual assessment cycles vs. less frequent assessment cycles.

The Board deferred further discussion regarding the annual vs. biannual assessment to the Board retreat to be held on October 28.

4. Erosion and Sediment Control – Civil Penalties

Mr. Darryl E. Cook, Environmental Director, provided the Board with an overview of an amendment to the Erosion and Sediment Control Ordinance that would allow the Environmental Division to serve a summons for civil penalties directly to an individual rather than having a delay in the issuance of a summons while it works its way through the Clerk of the Circuit Court and Sheriff's Offices.

The Board and staff discussed the perception of a dual role of environmental inspectors acting as the issuer of summons though the proposed amendment and the role of the Clerk and Sheriff in the current process.

Mr. Morton provided the Board with an overview of the issuance of a summons and the necessity for promptly mitigating environmental damage resulting from violations to the Erosion and Sediment Control Ordinance.

The Board and staff discussed the nature of Stop-Work Orders and the infrequency of staff issuing such orders and the perception of the placement of power on County staff.

The Board requested the amended Ordinance be brought back to the Board for consideration at its meeting on November 12, 2002.

**D. ADJOURNMENT**

At 5:55 p.m. the Board took a dinner break until 7 p.m.

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Sanford B. Wanner  
Clerk to the Board