

MEMORANDUM

DATE: June 24, 2003

TO: The Board of Supervisors

FROM: Frank M. Morton, III, County Attorney
John E. McDonald, Manager of Financial and Management Services

SUBJECT: Building D Lease

Attached is a lease between the County and the Williamsburg-James City County Public Schools ("Schools"). Under the terms of the Lease, the County will lease Building D at the Government Complex to the Schools for school administrative uses for one year commencing July 1, 2003, with extensions for up to nine additional years, terminating on June 30, 2012. Please note that, as has been the case for the previous ten years, no rent is due under the terms of the lease.

Also attached is a resolution authorizing the County Administrator to execute the lease agreement. We recommend adoption of the resolution.

Frank M. Morton, III

John E. McDonald

FMM/JEM/gs
bldgDlease.mem

Attachments