

MEMORANDUM

DATE: June 24, 2003
TO: The Board of Supervisors
FROM: Richard Drumwright, Public Transit Director
SUBJECT: Appropriation of Funds - Bus Shelter, Williamsburg Area Transport

The Hampton Roads Metropolitan Planning Organization approved Williamsburg Area Transport's amendment of \$16,000 to its Fiscal Year 2003 Transportation Improvement Program to purchase and install one bus stop shelter using reserve Regional Service Transportation Program Grant revenue. These grant revenues, 80 percent Federal and 20 percent State, require no local match.

The grant revenues allow for the installation of a bus stop shelter at the Williamsburg Shopping Center, one of our busiest stops that serves two routes, the Purple and Blue Lines.

Installation helps us continue our objective to upgrade support facilities in helping maintain an efficient, safe, and an attractive transportation system to the citizens served.

Staff recommends that the James City County Board of Supervisors approve the attached resolution authorizing a FY 04 budget appropriation of \$16,000 to Williamsburg Area Transport.

Richard Drumwright

CONCUR:

Anthony Conyers, Jr.

RD/AC/gs
sheltergrant.mem

Attachment