

**AGENDA ITEM NO. F-1b**

**AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 28TH DAY OF OCTOBER, 2003, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.**

**A. ROLL CALL**

Jay T. Harrison, Sr., Chairman, Berkeley District  
Bruce C. Goodson, Vice Chairman, Roberts District  
John J. McGlennon, Jamestown District  
Michael J. Brown, Powhatan District  
James G. Kennedy, Stonehouse District

Sanford B. Wanner, County Administrator  
Frank M. Morton, III, County Attorney

Mr. Harrison recognized State Senator Thomas K. Norment, Jr., and Mr. Joseph R. McCleary, Planning Commission, in the audience.

**B. MOMENT OF SILENCE**

Mr. Harrison requested the Board and citizens observe a moment of silence.

**C. PLEDGE OF ALLEGIANCE**

Aurielle Green, a 7th-grade student at James Blair Middle School, led the Board and citizens in the Pledge of Allegiance.

**D. PRESENTATIONS**

1. Recognizing The Williamsburg Youth League 10-Year-Old World Series All-Star Team

Mr. Harrison and Mr. McGlennon, on behalf of the Board, presented a resolution to the Williamsburg Youth League 10-Year-Old World Series All-Star Team for its accomplishments during the 2003 Cal Ripken 10-year-old World Series.

2. Recognizing The Host Committee Members of the Cal Ripken 2003 10-Year-Old World Series

Mr. Harrison and Mr. Goodson, on behalf of the Board, presented a resolution to the Host Committee Members of the Cal Ripken 2003 10-Year-Old World Series for its contribution to the success of the 2003 World Series.

Mr. Wayne Rickman, Host Committee President of the 2003 Cal Ripken 10-Year-Old World Series, and the Team presented the Board with a World Series baseball and ballcap, and thanked all the County staff,

Senator Norment, Dan Clayton, David Gosselin, the parents, and the Board for supporting the Team and the 2003 Cal Ripken World Series.

3. Weatherization Day - October 30, 2003

Mr. Harrison presented Kathy McCain, Community Action Agency's Weatherization Program Coordinator, with a resolution declaring October 30, 2003, as Weatherization Day in James City County.

4. FY 03 Strategic Management Plan Year-End Report - Rona Vrooman

Ms. Rona J. Vrooman, Training and Quality Performance Coordinator, provided the Board with an overview of the County's accomplishments described in the FY 03 Strategic Management Plan Year-End Report.

**E. PUBLIC COMMENT**

1. Mr. Bobby Sandidge, 5505 Swan Road, spoke on behalf of the Mallard Hill Homeowners Association against the debris burning at the District Park Sports Complex and the lack of advanced notice of the burning.

2. Mr. Mark Winfield, 5516 Swan Road, stated concern about the lack of advanced notification to residents and neighborhood association of the burning, stated concern about the impact of the burning on the environment and school children, inquired as to what safeguards are in place to protect neighborhoods and residents, and how long the County anticipated the burning will last.

3. Mr. Ed Oyer, 139 Indian Circle, requested that fringe benefit packages be reported as part of teacher salaries and consider the costs of additional teachers for the proposed third high school facility.

**F. CONSENT CALENDAR**

Mr. McGlennon made a motion to adopt the items on the Consent Calendar.

On a roll call vote, the vote was: AYE: McGlennon, Brown, Goodson, Kennedy, Harrison (5). NAY: (0).

1. Minutes –

- a. September 9, 2003, Regular Meeting
- b. September 20, 2003, Special Meeting
- c. September 23, 2003, Work Session

2. Strengthening Families Program - Grant

**RESOLUTION**

**STRENGTHENING FAMILIES PROGRAM - GRANT**

WHEREAS, James City County has received a grant to implement the Strengthening Families Program.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the following appropriation to the Special Projects/Grants Fund:

Revenue:

Historic Triangle Substance Abuse Coalition \$4,025

Expenditure:

Office of Community Services \$4,025

3. Carry Forward Funds – Records Management System

**RESOLUTION**

**CARRY FORWARD FUNDS – RECORDS MANAGEMENT SYSTEM**

WHEREAS, the Police Department applied for and received a grant from the Department of Criminal Justice Services for a new Records Management System in the amount of \$134,900 in FY 2002; and

WHEREAS, the Police Department added an additional \$36,500 for training, travel, and equipment purchases that weren't covered by the grant; and

WHEREAS, the Board of Supervisors approved the acceptance of the grant and the necessary matching funds on January 8, 2002; and

WHEREAS, the Police Department will have expended or obligated \$150,588 of any grant funds by June 30, 2003.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, declare \$20,812 as a continuing appropriation from the FY 03 Police Department's budget (001-062-0530) to be carried forward to the FY 04 Budget for the purpose of completing the Records Management System.

4. Appropriation – FY 04 Commonwealth Mass Transit Capital Matching Grant (Williamsburg Area Transport)

**RESOLUTION**

APPROPRIATION - FY 04 COMMONWEALTH MASS TRANSIT

CAPITAL MATCHING GRANT (WILLIAMSBURG AREA TRANSPORT)

WHEREAS, the Commonwealth of Virginia has made matching capital revenues available to assist public transportation; and

WHEREAS, the Board of Supervisors is desirous of securing said funds in support of Williamsburg Area Transport operations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, authorizes the County Administrator to accept this capital award in the amount of \$85,000 for bus shelters and two operational support vehicles.

BE IT FURTHER RESOLVED that the Board of Supervisors makes the following appropriation to the FY 04 Williamsburg Area Transport Budget:

Revenues:

Federal Matching Funds	\$68,000
State Matching Funds	6,800
Local Matching Funds	<u>10,200</u>
	<u>\$85,000</u>

Expenditure:

Williamsburg Area Transport	<u>\$85,000</u>
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5. Budget Transfer – Commonwealth Attorney’s Office

**RESOLUTION**

BUDGET TRANSFER - COMMONWEALTH ATTORNEY’S OFFICE

WHEREAS, the position of Deputy Commonwealth Attorney is vacant; and

WHEREAS, an experienced prosecutor from a neighboring locality is qualified for the position; and

WHEREAS, additional funding in the amount of \$14,615 is needed to match her current salary; and

WHEREAS the necessary funds are available in Operating Contingency.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that \$14,615 in funds budgeted in FY 2004 Operating Contingency be transferred to the Commonwealth Attorney's Office.

6. Contingency Transfer – Peninsula Public Health District

**RESOLUTION**

**CONTINGENCY TRANSFER – PENINSULA PUBLIC HEALTH DISTRICT**

WHEREAS, the Peninsula Public Health District (District) received additional, unanticipated funds from the Commonwealth for employee pay and Virginia Retirement System (VRS) increases, each requiring additional local matching funds; and

WHEREAS, in addition, the District has experienced a surge of new activity, specifically in environmental health services for water and septic systems; and

WHEREAS, the District has requested additional funds from all five of the localities that are included within the District.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby increases the FY 2004 Operating Budget allotment to the District by \$24,836 and authorizes a transfer from Operating Contingency to fund that request.

7. FY 2005-2010 Six-Year Improvement Program

**RESOLUTION**

**2005 - 2010 SIX-YEAR IMPROVEMENT PROGRAM**

WHEREAS, the James City County Board of Supervisors believes that a safe, efficient, and adequate transportation network is vital to the future of the County, the region, and State; and

WHEREAS, the James City County Comprehensive Plan and/or regional and State transportation plans and studies conclude that the following highway projects are essential to permit the safe and efficient movement of traffic in the Williamsburg-James City County area and promote economic development; and

WHEREAS, there exists a pressing need to implement the projects below in order to relieve traffic congestion which impedes the actions of emergency vehicles and personnel, causes inconvenience and delays, and contributes the major source of air pollution to the area.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that the following list comprises the highest priority primary highway projects in James City County:

- On schedule completion of the widening of the existing sections of Route 199 to four lanes;

- On schedule completion of the Route 199/Route 31 intersection improvements, with adequate pedestrian facilities;
- Funding the construction of Route 60 relocation with priority given to the section between Route 60 at a point east of Blow Flats Road in the County to the Fort Eustis Interchange in the City of Newport News;
- On schedule completion of the Monticello Avenue/Ironbound Road intersection improvement, with improvements being completed prior to the widening of Ironbound Road;
- Funding for landscaping along the Route 199 corridor;
- Proceeding with the next phases of preliminary design and environmental study for the Capital-to-Capital Bikeway project consistent with a resolution adopted by the Board of Supervisors on November 10, 1998;
- Continued support for the Greensprings Interpretive Trail project; and
- Support for the Peninsula Light Rail Project.

## **G. PUBLIC HEARINGS**

### 1. Case No. HW-1-03. Owens Brockway Glass Container, Inc., Electrostatic Precipitator and Exhaust Stack

Mr. Matt Arcieri, Planner, stated that George J. Barnett, Plant Engineer, applied on behalf of Owens Brockway Glass Container, Inc., for a height limitation waiver to construct an 83-foot-tall electrostatic precipitator and a 140-foot-tall exhaust stack on approximately 56.6 acres zoned M-2, General Industrial, at 150 Industrial Boulevard and further identified as Parcel No. (1-15) on James City County Real Estate Tax Map No. (12-4).

Staff found the proposal to have minimal new negative visual impacts and found the proposal consistent with the requirements stated under Section 24-444 of the Zoning Ordinance.

Staff recommended approval of the height limitation waiver application.

Mr. McGlennon asked about reduction in air emissions.

Mr. Harrison opened the Public Hearing.

1. Mr. George J. Barnett, Plant Engineer, stated that the enhancements would reduce emissions to the atmosphere.

As no one else wished to speak to this matter, Mr. Harrison closed the Public Hearing.

Mr. Kennedy made a motion to adopt the revised resolution.

On a roll call vote, the vote was: AYE: McGlennon, Brown, Goodson, Kennedy, Harrison (5). NAY: (0).

**RESOLUTION**

**CASE NO. HW-1-03. OWENS BROCKWAY GLASS CONTAINER, INC.,**

**ELECTROSTATIC PRECIPITATOR AND EXHAUST STACK**

WHEREAS, George J. Barnett, Plant Engineer, on behalf of Owens Brockway Glass Container, Inc., has applied for a height limitation waiver to allow for the construction of an 83-foot-tall electrostatic precipitator and a 140-foot-tall exhaust stack; and

WHEREAS, a public hearing was advertised, adjoining property owners notified, and a hearing scheduled on Case No. HW-1-03; and

WHEREAS, the electrostatic precipitator and exhaust stack will be located adjacent to the existing facility, which is on property zoned M-2, General Industrial, and is further identified as Parcel No. (1-15) on James City County Real Estate Tax Map No. (12-4); and

WHEREAS, the Board of Supervisors finds that the requirements of Section 24-444 of the James City County Zoning Ordinance have been satisfied in order to grant a height limitation waiver to allow the erection of structures in excess of 60 feet.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby approve Case No. HW-1-03.

2. **Deed of Easement to Return Unneeded Drainage Easement of Jack D. Barnett, Jr.**

Mr. William C. Porter, Jr., Acting Manager, Development Management, recommended the Board return an unneeded, donated drainage easement to Jack B. Barnett, Jr., as the scope of work to repair the Norge stormwater outfall in the Yarmouth Creek Watershed had been reduced.

Mr. Harrison opened the Public Hearing.

As no one wished to speak to this matter, Mr. Harrison closed the Public Hearing.

Mr. Kennedy made a motion to adopt the resolution.

On a roll call vote, the vote was: AYE: McGlennon, Brown, Goodson, Kennedy, Harrison (5). NAY: (0).

**RESOLUTION**

**DEED OF EASEMENT TO RETURN UNNEEDED DRAINAGE**

**EASEMENT TO JACK D. BARNETT, JR.**

WHEREAS, Jack B. Barnett, Jr. donated a drainage easement to the County to be used to repair part of the Norge stormwater outfall; and

WHEREAS, plans for this work subsequently changed so that this easement was not needed.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes and directs the County Administrator to execute the deed of easement and all other such documents necessary to return the drainage easement to Jack B. Barnett, Jr.

3. **Lease of 2,773 Square Feet of County Property to Alltel Communications, Inc.**

Mr. William C. Porter, Jr., Acting Manager, Development Management, recommended approval of a five-year term lease agreement with Alltel Communications, Inc., for a 2,773-square-foot tower site adjacent to the American Tower site at the James City County Government Complex.

The Board and staff discussed the rent escalator clause for the proposed Alltel Communications, Inc., lease, which is the same as the lease with American Tower, L.P.

Mr. Harrison opened the Public Hearing.

As no one wished to speak to this matter, Mr. Harrison closed the Public Hearing.

Mr. Goodson made a motion to adopt the resolution.

On a roll call vote, the vote was: AYE: McGlennon, Brown, Goodson, Kennedy, Harrison (5). NAY: (0).

**RESOLUTION**

**LEASE OF 2,773 SQUARE FEET OF COUNTY PROPERTY TO**

**ALLTEL COMMUNICATIONS, INC.**

WHEREAS, James City County owns a 60-acre site commonly known as the Government Center, 101 Mounts Bay Road, and designated as Parcel No. (1-9) on James City County Real Estate Tax Map No. (50-1) (the "Property"); and

WHEREAS, Alltel Communication, L.P., wishes to lease 2,773 square feet of the Property; and

WHEREAS, after a public hearing, the Board of Supervisors is of the opinion that the County should lease a portion of the Property to Alltel Communications, Inc., on the terms and conditions contained in the Lease Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that the County Administrator is hereby authorized and directed to execute the Lease Agreement between James City County and Alltel Communications, Inc., for a 2,773- square-foot portion of the Property and such other memoranda, agreements, or other documents as may be necessary to effectuate the Lease.

4. Road Abandonments, Additions, and Renumbering Due to the Route 199 and Monticello Avenue

Mr. O. Marvin Sowers, Jr., Planning Director, stated that on April 8, 2003, at the request of the Virginia Department of Transportation (VDOT), the Board of Supervisors deferred VDOT's request to abandon a portion of the right-of-way for Old Ironbound Road. The deferral provided VDOT time to prepare the necessary documents to have the Board simultaneously consider the abandonment of secondary road rights-of-way as a result of constructing the Route 199 extension and Monticello Avenue, to add relocated Ironbound Road and News Road into the Secondary Road System, and to renumber a section of Ironbound Road.

Staff recommended the Board adopt the resolution abandoning certain sections of Old Ironbound Road, News Road, and Powhatan Parkway; adding new sections of Monticello Avenue, News Road, Ironbound Road, and the cul-de-sac in front of Mount Pleasant Church into the Secondary Road System; and renumbering the portion of old Route 615/Ironbound Road between News Road and Bradshaw Drive as "Route 783."

Mr. Harrison requested clarification on the location of the VDOT easements.

Mr. Sowers provided the clarification.

Mr. Harrison opened the Public Hearing.

1. Dr. Don Cherry, 31 Whittakers Mill, stated that the County was not properly advised of abandonment by VDOT; requested the proposed bike path near Mount Pleasant Church be kept for bike safety and thereby eliminate the need for bikers to cross Monticello Avenue multiple times; and requested deferral so the County has time to negotiate with the Church through VDOT for the bike path.

The Board stated that the Church has been responsive to County inquiries regarding the bike path proposal and stated that it is its observation that biking towards town, the bike path does permit travel on Old Ironbound Road.

2. Mr. Neal Robinson, Williamsburg Area Bicyclists, requested that for the safety of bike travel, the bike path be properly marked.

3. Mr. Ronald Ellis, Pastor of Mount Pleasant Church, stated that he did not recall being asked to meet with Dr. Cherry concerning the bike path, but has met with County staff and would continue to work with staff regarding a bike path as long as it does not hamper public safety and the Church's use of the site.

4. Mr. Eric Finley, 153 Brookhaven Drive, stated that the bike path is clearly marked and open to the public.

As no one else wished to speak to this matter, Mr. Harrison closed the Public Hearing.

Mr. McGlennon made a motion to adopt the resolution.

Mr. Goodson requested a deferral on the item.

The Board discussed the deferral request and the bike path.

Mr. McGlennon withdrew his motion and the Board deferred the item to November 12, 2003.

Mr. Brown requested staff ensure the bike path is properly marked.

## **H. BOARD CONSIDERATION**

### **1. Lease Purchase Agreement – Radio System Improvements**

Mr. John E. McDonald, Manager of Financial and Management Services, stated that the County received three responses to a request for proposal for financing of \$14.5 million for improvements to the County's radio system and recommended the Board approve the resolution accepting the proposal presented by SunTrust Bank.

Mr. Brown made a motion to adopt the resolution.

On a roll call vote, the vote was: AYE: McGlennon, Brown, Goodson, Kennedy, Harrison (5). NAY: (0).

### **RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF**

### **JAMES CITY, VIRGINIA, AUTHORIZING AND APPROVING THE EXECUTION AND**

### **DELIVERY OF LEASE PURCHASE AGREEMENT**

WHEREAS, the Board of Supervisors of the County of James City, Virginia (the "Board"), has determined that it is necessary and desirable to finance a portion of emergency 911 communications equipment and facilities, including a control center (the "Project") for the County of James City, Virginia (the "County"); and

WHEREAS, there has been presented to the Board a plan for the financing of the Project which would not create debt of the County for purposes of the Virginia Constitution; and

WHEREAS, the County has decided, pursuant to such financing plan, to enter into, execute, and deliver a Lease Purchase Agreement for the Project (the "Lease Purchase Agreement"), the payments under which are subject to appropriation by the Board; and

WHEREAS, the provisions of the Lease Purchase Agreement will be in conformity with the terms of a proposal from SunTrust Bank (the "Bank") dated October 6, 2003 (the "Commitment").

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia,

1. Authorization of Lease Purchase Agreement and Use of Proceeds. The County determines that it is advisable to accept the Commitment and execute and deliver the Lease Purchase Agreement to the Bank. The execution and delivery of the Lease Purchase Agreement are authorized and approved.

2. Details of Lease Purchase Agreement. The Lease Purchase Agreement shall be executed and delivered upon the terms and conditions set forth therein and in the Commitment and shall be dated the date of its execution and delivery. The interest components of the rental payments thereunder shall be determined based upon the rate of interest per annum of 4.77%, and the principal components of the rental payments thereunder shall be determined based upon a fifteen-year amortization, with the rental payment schedule resulting in approximately annual level debt service. The interest component of the rental payments will be made semiannually on March 1 and September 1 of each year commencing March 1, 2004, and ending March 1, 2019, and the principal component of the rental payments will be made annually on each March 1 commencing March 1, 2005, and ending March 1, 2019. The amounts of each principal and interest component of the rental payments shall be as set forth in the Lease Purchase Agreement. The purchase price of the Project being financed through the Lease Purchase Agreement shall not exceed \$14,500,000. Payments due under the Lease Purchase Agreement may be prepaid at any time (i) on or after the ninth anniversary date of the execution and delivery of the Lease Purchase Agreement at a prepayment price equal to 102% of the amount of the principal component being prepaid plus interest to the prepayment date, (ii) on or after the tenth anniversary date of the execution and delivery of the Lease Purchase Agreement at a prepayment price equal to 101% of the amount of the principal component being prepaid plus interest to the prepayment date and (iii) on or after the eleventh anniversary date of the execution and delivery of the Lease Purchase Agreement at a prepayment price equal to 100% of the amount of the principal component being prepaid plus interest to the prepayment date.
3. Form of Lease Purchase Agreement. The Lease Purchase Agreement shall be in substantially the form on file with the County Administrator, with such variations, insertions, or deletions as may be approved by the Chairman or the Vice Chairman of the Board. All payments under the Lease Purchase Agreement are subject to appropriation by the Board, and the Board is not, under any circumstances, obligated to make such appropriations.
4. Execution and Delivery of Lease Purchase Agreement and Deed of Trust. The Chairman and the Vice Chairman of the Board, either of whom may act, are each authorized and directed to execute the Lease Purchase Agreement. The Chairman and the Vice Chairman of the Board, either of whom may act, are also each authorized and directed to execute any Deed of Trust, to be dated its date of execution and delivery (the "Deed of Trust"), that may be required by the Bank in connection with the placing of a lien on any real property being financed. The Clerk of the Board is authorized and directed to affix the seal of the County to the executed Lease Purchase Agreement and the Deed of Trust (if required) and to attest the same and then to deliver the Lease Purchase Agreement and the Deed of Trust to the Bank.
5. Further Actions. The Chairman and the Vice Chairman of the Board and such officers and agents of the County, including the County Administrator, as may be designated by either of them are authorized and directed to take such further actions as they deem necessary regarding the execution and delivery of the Lease Purchase Agreement including, without limitation, the execution and delivery of closing documents and certificates including the Form 8038-G, a Non-Arbitrage Certificate, and a Tax Certificate. All such actions previously taken by the Chairman, Vice Chairman, or such officers and agents are hereby approved, ratified, and confirmed.
6. Selection of Bond Counsel. The County hereby consents to Troutman Sanders LLP, serving as Bond Counsel to the County in connection with the execution and delivery of the Lease Purchase Agreement.

7. Essentiality of Project. The Project is hereby declared to be essential to the efficient operation of the County, and the Board anticipates that the Project will continue to be essential to the operation of the County during the term of the Lease Purchase Agreement. The Board, while recognizing that it is not empowered to make any binding commitment to make appropriations beyond the current fiscal year, hereby states its intent to make annual appropriations in future fiscal years in amounts sufficient to make all payments under the Lease Purchase Agreement and hereby recommends that future Boards do likewise during the term of the Lease Purchase Agreement.
8. Submission of Appropriation Request. The County Administrator is hereby directed to submit for each fiscal year a request to the Board for an appropriation in an amount equal to the payments becoming due on the Lease Purchase Agreement in the next fiscal year. Nothing in this Resolution shall obligate the Board to make such appropriation or shall constitute a pledge of the full faith and credit of the County beyond the constitutionally permitted annual appropriations.
9. Fees and Costs. All expenses incurred by the Bank, the County, and legal counsel in connection with the execution and delivery of the Lease Purchase Agreement shall be paid by the County, regardless of whether the Lease Purchase Agreement is executed and delivered.
10. Limitation of Liability of Officials of the County. No covenant, condition, agreement, or obligation contained herein shall be deemed to be a covenant, condition, agreement, or obligation of an officer, employee, or agent of the County in his or her individual capacity, and no officer of the County executing the Lease Purchase Agreement shall be liable personally on the Lease Purchase Agreement or be subject to any personal liability or accountability by reason of the execution and delivery thereof. No officer, employee, or agent of the County shall incur any personal liability with respect to any other action taken by him or her pursuant to this Resolution, provided he or she acts in good faith.
11. Contract with Bank. The provisions of this Resolution shall constitute a contract between the County and the Bank for so long as the Lease Purchase Agreement is outstanding. This Resolution may not be amended by the County in any manner without the consent of the Bank, except to cure any defect, error, omission, or ambiguity herein.
12. Effective Date. This Resolution shall take effect immediately.

**I. PUBLIC COMMENT - None**

**J. REPORTS OF THE COUNTY ADMINISTRATOR**

Mr. Doug Powell, Acting Assistant County Administrator, presented the Board with the 2003 Virginia Municipal League (VML) President's Award which recognized the County's process used to update the Comprehensive Plan, *Vision for Our Future*.

Mr. Powell announced that on October 29, 2003, at 7 p.m. at the James City/Williamsburg Community Center, the County would host a Hurricane Isabel Citizen Information Meeting where citizens can get information on available services and resources.

Mr. Wanner stated that Olde Towne Medical Center has celebrated its 10th year anniversary and commended all the Boards of Supervisors that supported the Center.

**K. BOARD REQUESTS AND DIRECTIVES**

Mr. McGlennon requested the County Administrator respond to requests for alternatives to burning at the District Park Sports Complex.

Mr. Wanner stated that notification was made that burning was going to begin but stated that it could have been more timely, and that alternative methods for burning are being considered.

Mr. Richard Miller, Fire Chief, stated that staff has visited other jurisdictions regarding alternative burning methods.

Mr. Wanner stated that if better technology exists for burning, the County would pursue it.

Mr. McGlennon inquired about the length of time the burning will continue.

Chief Miller stated that the length of burning is uncertain at this time as it depends upon the debris pickup and volume of debris collected.

Mr. Brown stated that when he observed the burn site, the amount of smoke at that particular time was not great. However, Mallard Hill was impacted by the odor emitted by the burning at that time.

Mr. Goodson requested nominations for voting credentials for the Annual Business Meeting of the Virginia Association of Counties, to be held on November 11, 2003.

Mr. McGlennon made a motion to designate Mr. Harrison as the voting delegate and Mr. Goodson as the alternate voting delegate.

On a roll call vote, the vote was: AYE: McGlennon, Brown, Goodson, Kennedy, Harrison (5). NAY: (0).

Mr. Kennedy requested that staff look at the County's debris pickup methodology.

Mr. Kennedy requested staff address the political signage on public property.

**L. ADJOURNMENT**

Mr. McGlennon made a motion to adjourn until 7 p.m. on Wednesday, November 12, 2003.

On a roll call vote, the vote was: AYE: McGlennon, Brown, Goodson, Kennedy, Harrison (5). NAY: (0).

At 8:23 p.m., Mr. Harrison adjourned the Board until 7 p.m. on Wednesday, November 12, 2003.

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Sanford B. Wanner  
Clerk to the Board

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