

MEMORANDUM

DATE: November 12, 2003
 TO: The Board of Supervisors
 FROM: Stuart M. Hale, Facilities Management Administrator
 SUBJECT: Award of Contract – Renovations to Buildings A and B

Plans and specifications for renovations to Buildings A and B at the County Government Center Complex were publicly advertised and competitively bid. The renovations are required to upgrade the HVAC system of Building B, bring restroom facilities of both buildings into total compliance with the Americans with Disabilities Act, and better accommodate the offices of Commissioner of the Revenue, County Treasurer, and Voter Registrar, in Building B; and the Division of Planning in Building A. Five firms submitted bids, ranging from \$539,200 to \$666,313. The results of the bids are as follows:

<u>Firm Name</u>	<u>Bid Amount</u>
SEVAC	\$539,200
The Phoenix Corporation	552,600
Metrotec Associates, Inc.	590,000
David A. Nice Builders, Inc.	614,800
D. K. Nunnally Company	666,313

The low bid submitted by SEVAC is within appropriations available within the Capital Improvement Program Budget. A review of references indicates that the firm is the lowest responsive and responsible bidder and is capable of performing the work required by the project.

Staff recommends that the Board approve the attached resolution awarding a contract to SEVAC, in the amount of \$539,200.

 Stuart M. Hale

CONCUR:


 John T. P. Horne

SMH/tlc
 ABRenov.mem

Attachment