

MEMORANDUM

DATE: November 25, 2003  
TO: The Board of Supervisors  
FROM: Richard Drumwright, Transit Director  
SUBJECT: Appropriation - Establishment of a Full-Time Limited-Term Bus Driver Position for Williamsburg Area Transport

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The agreement between Williamsburg Area Transport (WAT) and the College of William and Mary allows the County to hire replacement drivers for full-time College drivers who retire and then bill the College for the salary and benefits for that employee.

Effective October 27, 2003, a full-time College driver retired. Therefore, staff requests that the Board create a full-time limited-term Bus Driver position and approve an appropriation of \$19,500 for the position prorated from October 27, 2003, to May 31, 2004. The attached resolution creates this position and appropriates these funds, increasing the cost to be reimbursed for services by the College from \$83,104 to \$102,604.

Staff recommends approval of the attached resolution.

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Richard Drumwright

CONCUR:

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Anthony Conyers, Jr.

RD/gs  
clgdriver.mem

Attachment