

MEMORANDUM

DATE: July 27, 2004  
TO: The Board of Supervisors  
FROM: John E. McDonald, Manager of Financial and Management Services  
SUBJECT: Appropriation of Funds - Public Access Terminals - Clerk of the Circuit Court

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City and County staff have been working with the Clerk of the Circuit Court on a project that would purchase and install public access terminals. The terminals would be used by businesses and citizens to access tax and real estate information from both City and County real property and Treasurer's records. This should provide a dual benefit: helping customers access more information at the Courthouse, versus traveling to or calling two sites, and relieving the Treasurer, City Finance, and both Real Estate offices of many routine phone calls.

There are differences in how the County and City connections will be established. The County will use the County fiber network and the City a high-speed telephone connection. The total cost of the project is \$12,500 and would be funded using moneys in the City/County Courthouse Maintenance Fund. This Fund accumulates moneys from courthouse users, through fees, and can then be used for court-related activities. It is managed by the City but spending decisions must be approved by both City Council and the Board of Supervisors. City Council approved a resolution authorizing this expenditure on July 8.

Staff recommends approval of the attached resolution.

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John E. McDonald

JEM/adw  
terminal.mem

Attachment