

MEMORANDUM

DATE: September 14, 2004
TO: The Board of Supervisors
FROM: John E. McDonald, Manager of Financial and Management Services
SUBJECT: Contingency Transfer - Public Health

The Peninsula Health District received more from the State budget than it had anticipated for both salary and health insurance increases. Under the contracts with each of the jurisdictions in the District, there is a local match that must be used to fully benefit from the increase in State funds. The additional local match needed from James City County is \$2,633. The Board is requested to approve this additional local match and transfer this amount from Operating Contingency to Public Health.

Staff recommends approval of the attached resolution.

John E. McDonald

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Attachment