

M E M O R A N D U M

DATE: September 14, 2004
TO: The Board of Supervisors
FROM: M. Ann Davis, Treasurer
SUBJECT: Destruction of Paid Personal Property and Real Estate Tax Tickets

In past years, the Treasurer's Office has requested the Board of Supervisors' approval to destroy all paid tax tickets that are at least five years old. In order to destroy such tax records, Virginia Code § 42.1-76 et seq. requires Board approval. Attached is a resolution authorizing the destruction of paid tax records for 1998.

I recommend adoption of the attached resolution.

M. Ann Davis

MAD/gs
taxticket98_2.mem

Attachment