

**AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 23RD DAY OF NOVEMBER, 2004, AT 4:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.**

**A. ROLL CALL**

Bruce C. Goodson, Chairman, Roberts District  
Michael J. Brown, Vice Chairman, Powhatan District  
John J. McGlennon, Jamestown District  
M. Anderson Bradshaw, Stonehouse District  
Jay T. Harrison, Sr., Berkeley District

William C. Porter, Jr., Deputy Clerk  
Leo P. Rogers, County Attorney

**B. BOARD DISCUSSIONS**

1. Stormwater Task Group – Special Stormwater Criteria and Offsite Open Space Program

Mr. Darryl Cook, Director of Environmental, introduced Scott Thomas, Senior Engineer, Doug Beisch, Williamsburg Environmental Engineer, Jeff Hancock, Virginia Department of Conservation & Recreation, and John Schmerfeld, Friends of Powhatan Creek Watershed, to present the report and recommendation of the Stormwater Task Group (STG) in the development of a Special Stormwater Criteria as outlined in Priority No. 7 of the approved Powhatan Creek Watershed Management Plan and development of an offsite open space program (for Stormwater compliance purposes) consistent with the 1998 Policy Study.

Mr. Hancock provided a brief background and history of the development of the Special Stormwater Criteria and offsite open space program.

Mr. Beisch provided a brief overview of the members of the STG, the tasks for the STG, and the meeting schedules and agenda topics.

The Board and staff discussed what the additional cost would have been under the new criteria versus the old criteria, the expected benefits of the new criteria, and reviewing the impervious cover criteria for parking spaces at businesses to identify ways to reduce the amount of impervious cover,

Mr. Thomas presented the proposed Special Stormwater Criteria.

The Board and staff discussed what areas of the County would be subject to the proposed criteria and what other parcels may come under the criteria, the avenue available for appeals to the application of the criteria to for a proposed development, and not applying the criteria to a single-family lot but rather apply it to a subdivision development.

The Board, with concurrence from the STG, directed staff to amend page 8 of the Special Stormwater Criteria to indicate that the criteria does not apply to single-family lots.

The Board and staff discussed the proposed application of the Special Stormwater Criteria, and utilizing language for the citizens to understand the criteria.

Mr. John T. P. Horne, without objection from the Board, recommended the group move forward to the recommendations for the implementation of the Criteria and Offsite Open Space Program (Program).

Mr. Schmerfled requested the Board authorize staff to incorporate the Criteria and Program into the revised County BMP Manual, submit the revised County BMP Manual to appropriate State regulatory agencies for review and comment, use the revised County BMP Manual effective January 1, 2005, or later and follow appropriate notification to all known manual users, incorporate language for use of Criteria into an appropriate section of the County's Chesapeake Bay Preservation Ordinance at an appropriate time, and conduct follow-up implementation meetings with the STG and report to the Board as necessary or as directed.

Mr. Goodson recommended the item be put on the December 14 Agenda to receive public input.

The Board requested language regarding the single-family lots be addressed and clarification be incorporated in the application of the Criteria in the Tables located on pages 5-7 of the Criteria as to how those do not apply to certain groups such as single-family lots.

Mr. Brown requested clarification on how and if the Criteria may be applied to parcels located outside the area marked in yellow of the Powhatan Creek Watershed and parcels marked in the Yarmouth Creek Watershed, and what the threshold levels might be.

Mr. Brown requested the item be brought forward as a Public Hearing item to receive public input.

The Board and staff discussed the request to bring the proposal as a Public Hearing and concurred to advertise the proposal for a Public Hearing to be held on December 14, 2004.

Mr. Goodson recessed the Board for a brief break at 5:16 p.m.

Mr. Goodson reconvened the Board at 5:20 p.m.

## 2. Joint Meeting with the Parks and Recreation Advisory Commission

Mr. Alan Robertson, Chair of the Parks and Recreation Advisory Commission, introduced members of the Parks and Recreation Advisory Commission that were present.

Members of the Parks and Recreation Advisory Commission provided an overview of the growth and development of programs and facilities in the County and requested guidance for future growth and development.

To meet Community needs, the Commission recommended the Board consider funding options to increase funding to maintain and operate existing programs and facilities, light identified practice areas for evening use, look for ways to implement Joint Use Agreement with schools, and establish adequate mechanism to fund Greenway Master Plan.

Mr. Robertson also requested guidance regarding the joint use of facilities including aquatic facilities.

The Board requested the Parks and Recreation Advisory Commission review the list of projects, program needs, and facility needs and prioritize them for the Board to review with the focus on available resources.

The Board and staff discussed providing lights on fields at the school facilities, balancing practice facility needs with competition facility needs, and the consideration of recreational open space when new development proposals comes forward.

Mr. Goodson requested priorities for next year and future years, as well as priorities for facilities on County property for potential bonding opportunities, be forwarded to the Board through staff before the Board's budget retreat in January.

**C. BOARD REQUESTS AND DIRECTIVES**

Mr. Goodson stated that the High Growth Coalition is requesting an administrative assistant for the Commission that will result in an increase in dues.

Mr. Goodson inquired if the Board would support the increase in dues to support the establishment of an administrative assistant for the Commission.

Mr. Goodson stated that caps on proffers will be presented to the General Assembly and inquired if the Board would like to pursue that issue.

**D. RECESS**

At 6:15 p.m. the Board took a dinner break until 7 p.m.

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William C. Porter, Jr.  
Deputy Clerk