

MEMORANDUM


DATE: September 26, 2006
TO: The Board of Supervisors
FROM: John T. P. Horne, Development Manager
SUBJECT: Approval of Certain County Staff to Sign Virginia Department of Transportation Documents and Agreements

The Virginia Department of Transportation (VDOT) now requires that the official signing certain agreements related to revenue sharing projects have authorization from the Board of Supervisors to sign such agreements.

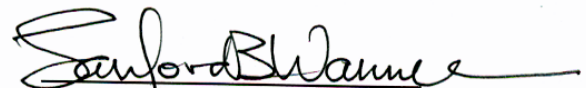
In the past, the Development Manager or the County Administrator has signed the agreements and any changes thereto related to revenue sharing projects. Most revenue sharing projects are administered by VDOT but the County has administered certain landscape projects and is proposing to administer a revenue sharing project on Watford Road in James City County as part of the Ironbound Square Revitalization Project.

The attached resolution authorizes the County Administrator or the Development Manager to sign the necessary County/State agreements for locally administered revenue sharing projects.

Staff recommends approval of the attached resolution.


John T. P. Horne

CONCUR:


Sanford B. Wanner

JTPH/gs
VDOTrevshare.mem

Attachment