

MEMORANDUM

DATE: November 14, 2006
TO: The Board of Supervisors
FROM: Larry M. Foster, Assistant County Administrator (Acting)
SUBJECT: Memorandum of Agreement – Regional Water Supply Plan

The General Assembly in 2004 approved Sections 62.1-44.15 and 62.1-44.38 of the Code of Virginia, which requires that local governments in the Commonwealth prepare local or regional water supply plans in accordance with criteria established by the State Water Control Board.

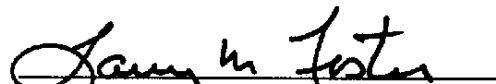
The Directors of Utilities serving Hampton Roads communities have met for over 15 years in an effort to coordinate regional utility activities and planning processes. The Directors have agreed that the most prudent method of meeting the water plan requirement is through a regional approach using the Hampton Roads Planning District Commission (HRPDC) as the coordinating agency for this important and complex project.

On October 18, 2006, the HRPDC accepted a Memorandum of Agreement recommended by the Directors of Utilities Committee establishing the terms for the preparation of a Regional Water Supply Plan. The Agreement has been forwarded to the 24 local governments within the Hampton Roads area for approval.

A summary of the Agreement follows:

- The HRPDC Directors of Utilities will guide and direct the Regional Water Supply Plan process.
- The Regional Water Supply Plan will be completed by August 2008, ahead of the 2011 deadline.
- HRPDC and local utilities will collect the necessary data/information defined by the State Water Control Board as necessary to complete the Plan.
- HRPDC will facilitate the Plan development process and contract/manage consultants as determined needed by the Directors of Utilities.
- Local governments will maintain active participation and provide timely review of technical information and reports associated with the development of the Plan.
- Each local government will coordinate activities necessary to ensure that the Plan complements its local Comprehensive Plan.
- Costs to prepare Plan will be allocated based on the individual utilities pro-rata share of the region's total water customers.
- Defines the terms for withdrawing from the Plan preparation process.

Staff recommends that the Board approve the attached resolution authorizing the County Administrator to sign the Memorandum of Agreement - Regional Water Supply Plan on behalf of James City County and appoint the General Manager of the James City Service Authority as the County's representative for the process.


Larry M. Foster

LMF/cec
WaterSup.mem

Attachment