

MEMORANDUM

DATE: November 14, 2006
TO: The Board of Supervisors
FROM: Katie W. Green, Colonial Community Corrections Administrator
SUBJECT: Colonial Community Corrections Position Request – Pretrial Services Officer

Colonial Community Corrections received additional funding from the Department of Criminal Justice Services to hire one additional full-time limited-term Pretrial Services Officer. The primary responsibility of this position will be to provide pretrial supervision to defendants released by the Courts from the Virginia Peninsula Regional Jail to pretrial services supervision. Additionally, this position will conduct investigations and will provide the Courts with reports to aid in bond determinations. Since James City County is the fiscal agent for Colonial Community Corrections, the Board of Supervisors must authorize this position.

Staff recommends approval of the attached resolution, which authorizes the creation of this full-time limited-term position.

Katie W. Green

CONCUR:


Doug Powell

DP/cec
CCCPosReq.mem

Attachment