

MEMORANDUM

DATE: September 9, 2008
TO: The Board of Supervisors
FROM: William T. Luton, Fire Chief
SUBJECT: Award of Contract – Ambulance Purchase – \$201,592

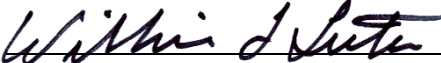
Funds are available in the FY 2009 Capital Improvements Program budget for purchase of a replacement ambulance.

The Fire Department and Purchasing staff determined the most efficient procurement method for this purchase was to use a cooperative purchasing contract issued by the County of Arlington to Singer Associates as a result of a competitive sealed Invitation to Bid. This cooperative procurement action is authorized by Chapter 1, Section 5 of the James City County Purchasing Policy and the Virginia Public Procurement Act.

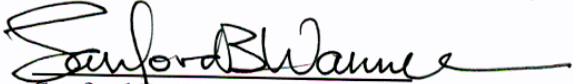
By participating in the cooperative procurement action, staff believes the County will increase efficiency, reduce administrative expenses, and benefit from an accelerated delivery process. The Fire Department currently uses similar ambulances and has been satisfied with the design, construction, and field performance of these units.

Staff determined the contract specifications met the County's performance requirements for a medium-duty ambulance and negotiated a price of \$201,592 for a 2008 Medtec AD-170, Type I, medium-duty ambulance.

Staff recommends approval of the attached resolution.


William T. Luton

CONCUR:


Sanford B. Wanner

WTL/nb
NewAmbulance_mem

Attachment