

**AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 23RD DAY OF JUNE 2009, AT 4:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.**

**A. CALL TO ORDER**

**B. ROLL CALL**

James G. Kennedy, Chairman, Stonehouse District  
Mary Jones, Vice Chair, Berkeley District  
Bruce C. Goodson, Roberts District - Absent  
James O. Icenhour, Jr., Powhatan District  
John J. McGlennon, Jamestown District

Sanford B. Wanner, County Administrator  
Leo P. Rogers, County Attorney

**C. BOARD DISCUSSIONS**

1. Impervious Cover Update

Mr. Mike Woolson, Senior Watershed Planner, updated the Board on impervious cover in the Powhatan Creek and Yarmouth Creek Watersheds and the effects on water quality. He reviewed the Powhatan Creek Watershed Management Plan adopted by the Board, which addresses impervious cover of all sub-watersheds. He stated that both watersheds were classified by the Department of Environmental Quality (DEQ) as impaired. He noted that staff was requested to update the watershed management plan on July 22, 2008. He reviewed impervious cover data for Powhatan Creek and Yarmouth Creek sub-watersheds and noted how land use has contributed to the impervious cover levels.

Mr. Woolson concluded that the Powhatan Creek Watershed saw significant growth in impervious cover, while the Yarmouth Creek Watershed saw less growth in impervious cover. He stated that the Watershed Management Plans were developed to reduce the effects of impervious cover on water quality. He stated that progressive environmental measures have helped mitigate the effects of development in the watersheds. He stated that the Water Quality and Stream Monitoring program through the Stormwater Division have helped monitor any potential negative effects. He stated that at this time, it was too early to draw any conclusions from this data. He stated that the preservation of the watersheds were contingent on green building designs and environmental practices.

The Board and staff discussed DEQ stream monitoring techniques. Staff stated that only fecal coliform was being monitored due to the DEQ Total Maximum Daily Load. Staff stated that ten additional stations could be operated through a grant from the Department of Conservation and Recreation.

The Board and staff discussed future watershed management plans. Mr. Icenhour asked about the status of the Gordon Creek Watershed Management Plan. Mr. Woolson explained that a Request for Proposal has gone out to complete the evaluation of the Gordon Creek Watershed study. Staff noted that the study could take a year or more to complete.

Discussion was held about compensation to property owners for the loss of property affected by the watershed and the potential for a conservation easement program. The Board agreed that this was a good option to explore for affected property owners. Mr. Kennedy asked to evaluate the possibility of Primary Service Area (PSA) transfer or transfer of development rights to eliminate development potential in certain areas in the watersheds.

The Board and staff discussed maintenance of environmental designs, such as pervious pavement. Staff noted that whenever pervious pavement is proposed, maintenance is one of the primary concerns and noted that maintenance agreements were often completed through the proffers. Mr. Kennedy stated that whenever the County built facilities, pervious pavers should be used wherever possible.

Mr. Icenhour asked that the new impervious cover data be incorporated into the watershed plan as an addendum that could be updated.

## 2. Williamsburg Area Transit Authority

Mr. Doug Powell, Assistant County Administrator, introduced Mark Rickards, Executive Director of the Williamsburg Area Transit Authority (WATA), and Ms. Jodi Miller, WATA Chair and Assistant City Manager of the City of Williamsburg.

Mr. Rickards presented an overview of the newly formed WATA and the WATA Board of Directors. He reviewed the mission statement, strategies, and the Authority's action plan. He explained the operational divisions, including the Colonial Williamsburg (CW) bus system and the Williamsburg Area Transport bus system. He reviewed the WATA partners and the status of each partner service agreement, including Colonial Williamsburg and the College of William and Mary. He noted that the fare allowed for riders to use any of the lines and he hoped to have a similar agreement with Thomas Nelson Community College. Mr. Rickards reviewed the revenues and grant funding for WATA. He stated that WATA was a part of the Hampton Roads Transportation Planning Organization.

Mr. Rickards reviewed steadily growing ridership for WATA and CW for residents and visitors. He stated that the Americans with Disabilities Act (ADA) ridership was lower, but stable. He stated that WATA was looking at ways to mitigate some of the costs of the curb-to-curb ADA service. He commented on the implementation of Sunday bus service, and stated that the program was very successful. He noted that four extra buses were added to the hourly service, increasing service frequency. He stated this was paid for by a three-year Federal grant. Mr. Rickards discussed the trolley bus that would soon be incorporated to serve Merchants Square to New Town via High Street.

Mr. Rickards reviewed the KFH rider profile which drove many of the improvements made in the service and future services and stops to be implemented through State and Federal funding. He noted that a contractor was hired to ensure bus shelters and stops are cleaned and maintained effectively. He reviewed Federal funding and economic stimulus funding for capital projects and services. He highlighted State funding, though some funding was returned to the State in FY 09 due to State budget reductions. He stated that there was an actual increase in State funding in FY 10. He stated that declining fuel prices have helped WATA come in under budget for FY 09. He stated that locally, fares are \$1.50 and there was a possibility of offering monthly and weekly passes and limited advertising on the buses. He stated that the goal was keep local government contributions level.

Mr. Rickards noted the Stakeholder Board that meets periodically and moving the Authority to a Customer Service Center. He commented on a potential study to evaluate the contracting of maintenance and leasing of facilities. He stated that this type of Authority was a new undertaking and all the partners were important in the Authority's success. He noted the importance of expansion in the future to connect to other localities as well as bicycle and pedestrian routes.

Mr. Icenhour and Mr. Rickards discussed ridership on the bus line that goes across the Jamestown-Scotland Ferry. Mr. Rickards stated a smaller bus was being used and the ridership was seasonal. He stated that ridership was significant enough to keep up the service. He stated that new strategies needed to be developed for this service.

Mr. McGlennon and Mr. Rickards discussed the WATA partnerships and integration into the system. Mr. Rickards stated that the partnership has become more and more seamless. He noted that a map was being developed that would integrate all the routes and an interchangeable pass system. He said that the next step would likely be a full integration. Discussion was held about bus service between Richmond and the Williamsburg area.

Mr. Icenhour asked about the frequency of the trolley service through New Town. Mr. Rickards stated that two would be running per hour, providing half-hour service. He stated the service hours would be approximately 3 - 11 p.m., with earlier service on Sunday and later service on weekend evenings.

Mr. Powell stated that grants have been integral in initiating new services, but that local shares may soon be needed to continue or restructure services.

#### **D. CLOSED SESSION**

Mr. McGlennon made a motion to go into Closed Session for the consideration of a personnel matter, the appointment of individuals to County boards and/or commissions pursuant to Section 2.2-3711(A)(1) of the Code of Virginia, specifically the Community Action Agency and the Regional Issues Committee and for the consideration of the acquisition of a parcel (s) of property for public use, pursuant to Section 2.2-3711(A)(3) of the Code of Virginia.

On a roll call vote, the vote was: AYE: Jones, McGlennon, Icenhour, Kennedy (4). NAY: (0).

At 5:13 p.m. Mr. Kennedy recessed the Board into Closed Session.

At 5:44 p.m. Mr. Kennedy reconvened the Board.

Mr. Icenhour made a motion to adopt the Closed Session Resolution.

On a roll call vote, the vote was: AYE: Jones, McGlennon, Icenhour, Kennedy (4). NAY: (0).

### **RESOLUTION**

#### **CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Board of Supervisors of James City County, Virginia, (Board) has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby certifies that, to the best of each member's knowledge: i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and ii) only such public business matters were heard, discussed, or considered by the Board as were identified in the motion, Section 2.2-3711(A)(1) of the Code of Virginia, to consider a personnel matter, the appointment of individuals to County boards and/or commissions and Section 2.2-3711(A)(3) of the Code of Virginia, to consider the acquisition of parcel(s) of property for public use.

Ms. Jones made a motion to appoint Ms. Nancy Ellis to the Community Action Agency as the alternate to Mary Jones, replacing Crystal Harrison.

Ms. Jones made a motion to appoint Richard Krapf as the alternate to Mr. George Billups as the Planning Commission representative to the Regional Issues Committee.

On a roll call vote, the vote was: AYE: Jones, McGlennon, Icenhour, Kennedy (4). NAY: (0).

**E. BREAK**

At 5:46 p.m. the Board broke for dinner.

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Sanford B. Wanner  
Clerk to the Board