

MEMORANDUM

DATE: July 14, 2009
TO: The Board of Supervisors
FROM: Suzanne R. Mellen, Assistant Manager of Financial and Management Services
SUBJECT: Grant Appropriation – Clerk of the Circuit Court – \$4,986

The Library of Virginia has awarded the Clerk of the Circuit Court a grant from the Virginia Circuit Court Records Preservation program fund totaling \$4,986. The grant will allow the Clerk to continue to modernize the office and its records system.

Staff recommends approval of the attached resolution authorizing a budget appropriation of \$4,986 to the Special Projects/Grants fund.

Suzanne R. Mellen

SRM/nb
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Attachment