

MEMORANDUM

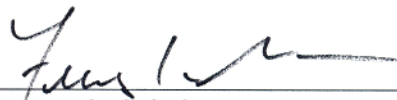
DATE: July 28, 2009
TO: The Board of Supervisors
FROM: Frances C. Geissler, Stormwater Director
SUBJECT: Contract Award - Watershed Management Planning Services

A Request for Proposals (RFP) was publicly advertised and responses were solicited from qualified engineering firms to establish a contract for watershed management planning services to complete the Gordon Creek, Mill Creek, Ware Creek, Taskinas/Skimino Creeks, Diascund Creek, and College Creek Watershed Management Plans.

Seven firms responded to the RFP: A. Morton Thomas and Associates, Inc.; Biohabitats; McCrone, Inc.; PBS&J; Timmons Group; Woolpert, Inc.; and Vanasse Hangen Brustlin, Inc. The proposals described their interest, qualifications, project approach, and experience in performing work consistent with the attached scope of work. A panel of staff members representing General Services, Stormwater, Environmental and Purchasing evaluated the proposals and determined that Vanasse Hangen Brustlin, Inc. was the most fully qualified firm and its proposal best suited the County's needs as defined in the RFP. A rate schedule was negotiated with Vanasse Hangen Brustlin, Inc. that will be used to calculate the cost for the individual Watershed Management Plans performed under this contract.


The FY 2010 adopted budget includes \$100,000 to complete the Gordon Creek watershed plan and the baseline data collection for the Mill Creek watershed plan. \$75,000 is available in the water quality capital account to complete the Mill Creek watershed plan this fiscal year (Fiscal Year 2010). Development of additional watershed plans will be undertaken based on available funding beginning in Fiscal Year 2011.

Staff recommends approval of the attached resolution awarding a contract to Vanasse Hangen Brustlin, Inc.



Frances C. Geissler

CONCUR:



John T.P. Horne

FCG/gb
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Attachments