

MEMORANDUM

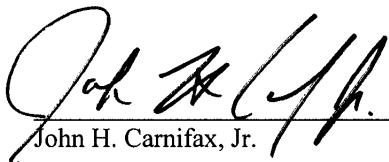
DATE: September 22, 2009
TO: The Board of Supervisors
FROM: John H. Carnifax, Jr., Acting Director, Division of Parks and Recreation
SUBJECT: Contract Award - James City/Williamsburg Community Center Gym Floor Replacement - \$140,977

The James City/Williamsburg Community Center gymnasium floor sustained heavy water damage during a late July rain event. A storm drain adjacent to the temporary entrance of the building became covered with straw, clogging it and causing water to flood into the building.

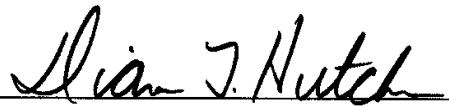
Facts of this occurrence point to negligence on the part of the contractor doing renovation work at the Center. An insurance claim has been filed against the contractor's insurance company. In order to expedite the availability of insurance funds for repair and re-opening of the gym floor, a claim has also been filed under the County's property insurance through Virginia Association of Counties (VACo) Risk Insurance Pool, pending outcome of the claim against the contractor. Successful recover from the contractor's insurance company will include full replacement cost for the floor. Recovery from VACo will include full replacement cost less a \$25,000 deductible. If payment is made under the County's insurance, VACo will subrogate against the contractor for full recovery. The attached resolution appropriates an estimated \$140,977 in insurance recovery proceeds to cover the costs of the project.

A Request for Proposals (RFP) for the replacement of the James City/Williamsburg Community Center gymnasium floor was advertised. The following four firms submitted proposals: Recreational Plus, Royalwood Associates, Inc., Scott Floor Company and Weyer's Floor Service. Staff members from Parks and Recreation, General Services and Purchasing evaluated the proposals and determined Royalwood Associates, Inc. was the most fully qualified firm and their proposal best suited the County's needs as defined in the Request for Proposals. A price of \$140,977 was negotiated with Royalwood Associates, Inc. for this project.

Staff recommends approval of the attached resolution.


John H. Carnifax, Jr.

CONCUR:


Diana F. Hutchens

JHC/tlc
GymFlorRep_mem

Attachment