

MEMORANDUM

DATE: November 10, 2009
TO: The Board of Supervisors
FROM: Richard B. Hanson, Housing and Community Development Administrator
SUBJECT: Grant Appropriation – Forest Heights Road Area Project Planning – \$25,000

The Virginia Department of Housing and Community Development (VDHCD) has awarded James City County a \$25,000 Community Development Block Grant (CDBG) Project Planning Grant. Funds from this grant will be used to pay for the cost of engineering services for planning, conceptual design, preliminary engineering, and cost estimates for road, drainage, related infrastructure improvements, and housing alternatives within the Forest Heights Road Project Planning Area. The project planning area includes 37.4 acres fronting on Forest Heights Road, Neighbors Drive, and Richmond Road between the Prime Outlet Mall and Wellesley Boulevard.

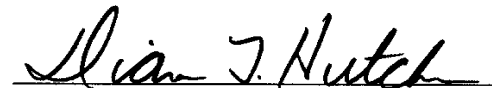
County staff will complete housing inspections, property research, and other project planning activities. The CDBG Project Planning Grant does not require a local cash match. The preliminary engineering and project planning activities will provide information required for preparation of a CDBG construction grant application anticipated for submission in 2010.

Staff recommends adoption of the attached resolution authorizing an appropriation of the \$25,000 CDBG Project Planning Grant to the Community Development Fund budget.


Richard B. Hanson

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ONCUR:


Diana F. Hutchens

RBH/nb
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Attachment