

DESCRIPTION OF SERVICES

To provide quality, diversified, financial services, driven by customer needs, with subsidiaries providing accounting vehicle management and maintenance, risk management, and information services in support of James City County goals.

OBJECTIVE

Provide adequate financial information to departments and Board of Supervisors in order to allow and encourage informed decisions.

BUDGET SUMMARY

	<u>FY 99 Budget</u>	<u>FY 00 Adopted Plan</u>	<u>FY 00 Adopted</u>
Personnel	\$ 272,948	\$ 285,057	\$ 285,610
Operating	119,476	122,837	157,087
Capital	19,690	500	500
Received from JCSA	<u>(33,238)</u>	<u>(35,730)</u>	<u>(35,730)</u>
Total	<u>\$ 378,876</u>	<u>\$ 372,664</u>	<u>\$ 407,467</u>

PERSONNEL

Full-time Personnel	5	5	5
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WORKLOAD INDICATORS

	<u>FY 98 Actual</u>	<u>FY 99 Projected</u>	<u>FY 00 Projected</u>
Insurance Claims Filed	53	55	55
Insurance Reports Reviewed	218	220	220
Outgoing Metered Mail	108,755	170,000	175,000

BUDGET COMMENTS

Overall, the FY 2000 budget will increase 7.5 percent from the FY 1999 level. Funds are included for a process review of the Purchasing function.