

DESCRIPTION OF SERVICES

To provide quality, diversified, financial services, driven by customer needs, with subsidiaries providing accounting vehicle management and maintenance, risk management, and information services in support of James City County goals.

OBJECTIVE

Provide adequate financial information to departments and Board of Supervisors in order to allow and encourage informed decisions.

BUDGET SUMMARY

	<u>FY 99 Budget</u>	<u>FY 00 Original Adopted</u>	<u>FY 00 Current Expected</u>	<u>FY 01 Proposed</u>	<u>FY 02 Proposed</u>
Personnel	\$ 275,544	\$ 285,610	\$ 285,610	\$ 296,654	\$ 311,572
Operating	109,142	153,587	151,478	127,215	130,527
Capital	26,827	4,000	4,000		
Other	<u>(33,238)</u>	<u>(35,730)</u>	<u>(35,730)</u>	<u>(37,874)</u>	<u>(40,146)</u>
Total	\$ <u>378,275</u>	\$ <u>407,467</u>	\$ <u>405,358</u>	\$ <u>385,995</u>	\$ <u>401,953</u>

PERSONNEL

Full-time Personnel	5	5	5	5	5
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WORKLOAD INDICATORS

	<u>FY 99 Budget</u>	<u>FY 00 Original Adopted</u>	<u>FY 00 Current Expected</u>	<u>FY 01 Proposed</u>	<u>FY 02 Proposed</u>
Insurance Claims Filed	40	55	68	52	55
Insurance Reports Reviewed	207	220	245	215	225
Outgoing Metered Mail	115,195	170,000	115,250	116,000	116,500

BUDGET COMMENTS

Overall, the FY 2001 budget will decrease by 5.3 percent from the FY 2000, and will increase by 4.1 percent for FY 2002 level. The budget provides for a continuation of the existing level of service.