

DESCRIPTION OF SERVICES

The Treasurer is an elected Constitutional Officer who is responsible for the collection of all licenses, fees, and taxes rendered by the County and all State Fiduciary Income and State Estimated Income Taxes; as well as the proper accounting of all receipts, investing idle cash balances, maintaining all bank accounts used by the County and the School Board, and assisting in debt service administration. The State of Virginia and the City of Williamsburg share in the cost of the operation of this Department.

BUDGET SUMMARY

	FY07 <u>Budget</u>	FY08 <u>Plan</u>	FY08 <u>Adopted</u>
Personnel	\$717,404	\$747,328	\$778,497
Operating	218,638	218,638	328,316
Capital	7,000	2,500	2,500
Received from Williamsburg	(4,000)	(4,000)	(4,000)
Total	<u>\$939,042</u>	<u>\$964,466</u>	<u>\$1,105,313</u>

PERSONNEL

Full-time Personnel	13	13	13
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PERFORMANCE MEASURES

	FY 06 <u>Adopted</u>	FY 07 <u>Adopted</u>	FY 08 <u>Adopted</u>
Real Estate Tax Bills Sent	55,250	58,013	60,913
Personal Property Bills Sent	132,375	140,318	148,737
Delinquent Notices	23,500	24,910	26,405
State Income Tax Payments	11,000	11,660	12,360
Exonerations Processed	30,000	31,800	33,708
Refunds Paid	6,500	6,630	6,763

BUDGET COMMENTS

This budget reflects funding for additional temporary hours. Increased funding has been received from the State Compensation Board and is reflected in the Memo section below. Funding for fees associated with the acceptance of debit and credit cards for the payment of taxes is included to enhance customer service.

MEMO

Net County Funding:

	FY07 <u>Budget</u>	FY08 <u>Plan</u>	FY08 <u>Adopted</u>
Total Budget	943,042	968,466	1,109,313
State/Other Revenue	(168,736)	(174,000)	(210,394)
Net County Funding	<u>\$774,306</u>	<u>\$794,466</u>	<u>\$898,919</u>