

**DESCRIPTION OF SERVICES**

The Treasurer is an elected Constitutional Officer who is responsible for the collection of all licenses, fees, and taxes rendered by the County and all State Fiduciary Income and State Estimated Income Taxes; as well as the proper accounting of all receipts, investing idle cash balances, maintaining all bank accounts used by the County and the School Board, and assisting in debt service administration. The State of Virginia and the City of Williamsburg share in the cost of the operation of this Department.

**BUDGET SUMMARY**

	FY 10 Adopted	FY 11 Adopted	FY 12 Plan
Personnel	\$ 779,312	\$ 771,378	\$ 778,948
Operating	300,875	292,200	294,500
Local Aid to State Government	7,931	9,517	9,517
Credits/Other	(6,004)	(17,360)	(17,360)
Total	\$ 1,082,114	\$ 1,055,735	\$ 1,065,605

**PERSONNEL**

Full-time Personnel	13	12	12
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**PERFORMANCE MEASURES**

	FY 09 Actual	FY 10 Projected	FY 11 Adopted	FY 12 Plan
Real Estate Tax Bills Processed	66,264	65,568	67,535	69,561
Personal Property Bills Processed	146,684	148,727	153,189	157,785
Business Licenses Mailed & Payments Processed	6,183	6,200	6,386	6,578

**BUDGET COMMENTS**

The State has continued to diminish its support of this State Constitutional office. In recognition of this reduction, this budget includes the elimination of one full-time Customer Service Representative position. Temporary hours have been provided for peak collection periods.

**MEMO**Net County Funding:

	FY 10 Adopted	FY 11 Adopted	FY 12 Plan
Total Budget	\$ 1,082,114	\$ 1,055,735	\$ 1,065,605
State/Other Revenue	(193,327)	(156,297)	(156,297)
Net County Funding	\$ 888,787	\$ 899,438	\$ 909,308