

MISSION - The County Administrator is the Chief Administrative Officer of the County and the James City Service Authority. He is appointed by the Board of Supervisors and is responsible to the Board for the execution of policies it establishes. The County Administrator acts as Clerk to the Board and is expected to handle the daily administrative operations of the County, as well as recommend service and policy improvements, develop an annual budget, generally guide the work of County employees, and ensure that the affairs of the County are conducted in an effective and responsible manner.

BUDGET SUMMARY

	FY 96	FY 97
	<u>Budget</u>	<u>Budget</u>
Personnel	\$251,280	\$263,701
Operating	11,420	14,999
Capital	<u>0</u>	<u>0</u>
Total	<u>\$262,700</u>	<u>\$278,700</u>

PERSONNEL

Full-time Personnel	3.25	3
Part-time Personnel	0	1

BUDGET COMMENTS

Budget expenditures provide for continuation of the current level of service, increasing 6.1 percent from the budget of the previous year. A position split among three departments, 25 percent of which was assigned to County Administration in FY 96, has been eliminated. A part-time position has been substituted.