

COLONIAL COMMUNITY CRIMINAL JUSTICE BOARD
4093 Ironbound Road, Suite B
Williamsburg, VA 23188

Meeting Minutes: Colonial Community Criminal Justice Board
January 8, 2008

Members Present: Byron Adkins
Charles Burgess, Jr.
James Burrell, Chair
J.D. Diggs
Thomas Gooding
Judge Colleen Killilea
John Kuplinski, Vice Chair
Charles Moss
William Poggione
David Slogge (Designee for Michael Yost)
Lester Wingrove

Members Absent: Gail Albert
David Coe
Timothy Cotman
Judge G.C. Fairbanks, IV
Robin McLaughlin
Jodi Miller
William Porter
Judge Samuel T. Powell, III
Robert Tyler
Nancy Williams
Michael Yost
Walter Zaremba

Staff Present: Leah Griffith, Criminal Justice Planner
Katie W. Green, CCC Administrator
Lisa C. Judkins, CCC Admin. Services Coord.

Guests Present: Susan Tubach, Project Assistant, Historic Triangle Substance Abuse Coalition

1) CALL TO ORDER

Chair Jimmy Burrell called the Colonial Community Criminal Justice Board (CCCJB) meeting to order at 6:35 p.m. in Room A of the James City County/Williamsburg Community Center.

2) INTRODUCTION OF NEW CRIMINAL JUSTICE PLANNER

Chair Jimmy Burrell introduced Criminal Justice Planner (CJP) Leah Griffith and presented brief biographical information. Chair Burrell welcomed Ms. Griffith on behalf of Board members.

3) APPROVAL OF MINUTES FROM SEPTEMBER 10, 2007 MEETING

Chair Burrell announced that, due to a lack of quorum present, approval of the September 10, 2007, meeting minutes would be tabled at this time.

4) REPORT OF THE CHAIR

a) Recognition of New Appointments

Chair Burrell recognized The Honorable Colleen Killilea as a new appointment to the Board. Judge Killilea was appointed by James City County to fill the unexpired term of former member, Mike McGinty. After meeting attendees introduced themselves and their agency affiliations, Burrell welcomed Judge Killilea to the CCCJB.

Burrell stated that member Tim Cotman would be reappointed by Charles City County during a Board of Supervisors' meeting which will be held in late January.

5) STANDING COMMITTEE REPORTS

a) HTSAC/SA

i. Report of the Representative

Planner Leah Griffith informed the Board that, at the Fall Coalition meeting, HTSAC merged three committees (Prevention, Treatment and Recovery) into one committee, the Project Committee. The merger occurred to combine efforts to better benefit the community, providing a clearinghouse for information, networking and logistics. The Project Committee meets quarterly and the CCCJB is represented on the committee by Planner Griffith.

ii. Drug Court

Planner Griffith introduced HTSAC staff member Susan Tubach who distributed an informational brochure for HTSAC while briefly describing the information contained in the brochure. Ms. Tubach reminded members of the previous board meeting during which guest Jay Faggert presented a personal perspective on his experience with a drug court. Planner Griffith is gathering court data regarding new arrests and technical violations on drug offenses to determine the feasibility of a drug court in the Greater Williamsburg area. If the data indicates support for a drug court per the stakeholders meeting, a planning grant will be submitted.

Judge Killilea suggested the committee contact the Chief Justice of the Supreme Court as the Court may have put a hold on the development of specialty courts.

iii. Transition Training

Planner Leah Griffith informed members of an upcoming training session sponsored by HTSAC entitled "A Family Support Model for Community Supervision." The training will focus on the role of family in an offender's transition back into the community. With priority registration given to Probation and Parole and Colonial Community Corrections' staff, the eight hour training will be held on March 6, 2008, at the James City County/Williamsburg Community Center. Griffith suggested Board members visit the HTSAC website for more information.

b) SPECIAL PROJECTS

i. Report of the Chair

a. Evidence-Based Practices Report

Chair Burrell asked committee members Katie Green and Lester Wingrove to update CCCJB members on current projects undertaken by the committee. Ms. Green began with a Powerpoint presentation regarding Evidence-Based Practices (EBP) in probation and pretrial services. Since March 2005, local probation/community corrections programs and probation and parole agencies have collaborated as pilot sites for the implementation of EBP. While sharing the basic EBP concepts, Colonial Community Corrections (CCC) and Probation and Parole (P&P) differ in the assessment instruments they utilize because of their respective offender populations. Wingrove described the resistance to change experienced by some staff in his agency and staff involvement in policy development. Green discussed the shift in supervision strategies from what clients *should* do to clients' involvement in determining and addressing their needs. She outlined the steps taken by pilot site staff in selecting assessment tools which identify all areas of behavior including those that predict criminal behavior.

Ms. Green explained the formation of a quality assurance subcommittee and its duties. The committee is currently developing a set of definitions which can be used statewide. Wingrove said the committee is examining treatment providers and current services to determine their effectiveness. Green illustrated the assessment process which uses the M-OST (Modified Offender Screening Tool) and described differential supervision based on assessment results. Once needs are identified, probation officers would develop case plans which target those needs and encourage offender involvement in overall supervision plan. Green stated that probation staff continues to provide input on the various stages in EBP implementation.

Green also provided information on the implementation of EBP in the pretrial services arena. While recognizing the legal status of defendants, pretrial officers would also identify defendants' risks and tailor their supervision based on those risks. She described the Virginia Pretrial Risk Assessment Instrument which is incorporated in the statewide database used by pretrial agencies in Virginia.

Green and Wingrove described the successes and challenges faced by the EBP pilot sites and the evolving roles of staff. As staff workloads have increased during the implementation process, agency directors have been challenged to keep staff motivated and eager to shift their styles of supervision. They concluded the presentation by stating that other agencies throughout the state would benefit from what the pilot sites have learned.

ii. First Responders Training

a. DCJS Recertification

Chair Burrell thanked Green and Wingrove for their informative presentation and asked them to keep Board members updated on the progress of EBP implementation. Planner Leah Griffith discussed the status of the “Mental Health Training for First Responders” program. In addition to providing training on ways to respond to situations involving those with mental illnesses, the training provides in-service credit hours for participants. Griffith announced the next meeting regarding this training would be held next month with plans to offer the training in the summer or fall. She mentioned the Crisis Intervention Team and the collaboration between the James City County Police Department and the Colonial Services Board to respond to situations involving the mentally ill.

c) JUVENILE JUSTICE

i. Report of the Chair

Committee Chair, Tom Gooding, provided CCCJB members with an update on the Gang Resistance Education and Training (GREAT) program. James City County Police Department was awarded grant funding which allowed seven School Resource Officers to attend a week-long training in Philadelphia, Pennsylvania. The GREAT officers were currently working with Toano Middle and Jamestown Elementary Schools for their After School Programs. GREAT officers met with middle school principals regarding the program which would be implemented for 6th graders.

Gooding briefly discussed progress in the implementation of peer mediation in James City County Parks and Recreation and After School Programs. Youth involved in Beyond the Bell, Strive and Kids Quest are also being trained in peer mediation and conflict resolution.

ii. SMART

Gooding reported that approval was given for other cases such as those involving delinquency to receive mediation funding. The Department of Juvenile Justice has received few truancy petitions.

iii. TCAP

Planner Griffith gave an update on the Targeting Community Action Planning (TCAP) program which includes four Phases to study the path a delinquent juvenile has traveled to become a serious offender. Phase I involves crime statistics, offender type, research proposal summary, letters of support and current provider change. Griffith presented statistics from data collected for James City County and the City of Williamsburg. In 2006, the most common offense in Williamsburg as seen at intake was larceny; seen in probation: larceny or a sex offense; seen in detention and commitment: assault. The typical juvenile was most likely a 17-year-old black male. In James City County, the most common offense at intake was assault or larceny; on probation: assault; in detention and commitment: assault and larceny, respectively. The juvenile offender was most likely a 17-year-old white male. Griffith described the sample target populations from both localities from which the data was collected. Phase II involves assessments and brings attention to the issue of confidentiality. During a recent committee meeting, members voiced concern about the release of confidential information in client files as protected by HIPPA regulations. Griffith explained the collaboration between participating agencies and the issue of confidentiality. Committee members would like to have letters of support in order for a court order to be issued allowing case files to be examined. Planner Griffith mentioned Phase III which addresses the development of a response and Phase IV which involves the implementing the response. Judge Killilea raised questions as to the size of the sample group and whether it was truly representative of the youth population or an aberration. Gooding will provide updates as necessary.

6) NEW BUSINESS

a) ELECTION OF OFFICERS FOR 2008-2009

Chair Burrell announced that a quorum was now present with the arrival of J. D. Diggs. Therefore, CCC Administrator Katie Green asked for nominations from the floor for the position of Chair. Charles Moss nominated James Burrell. Bill Poggione made a motion to close nominations and following a second by Tom Gooding, the vote was unanimous to close nominations for Chair. Katie Green asked for nominations for the position of Vice Chair. Tom Gooding nominated John Kuplinski for Vice Chair. Charles Moss made a motion to close nominations and following a second by Lester Wingrove, the vote was unanimous to close nominations for Vice Chair. Green asked for a motion to appoint James Burrell as Chair. Bill Poggione made a motion to elect Mr. Burrell as Chair. Following a second from Charles Moss, the vote was unanimous to elect James Burrell as Chair. Green asked for a motion to appoint John Kuplinski as Vice Chair. Tom Gooding made a motion to appoint John Kuplinski as Vice Chair. Following a second from Charles Moss, members voted unanimously, electing Kuplinski to Vice Chair. Chair Burrell thanked Board members for allowing him to serve as Chair for the previous term.

Chair Burrell recognized Planner Leah Griffith for her efforts to date. Burrell welcomed Dave Slogge to the meeting and apologized for not acknowledging him at the onset of the meeting.

Judge Killilea reminded Chair Burrell that the previous meeting's minutes had not been approved. Burrell asked whether there were any additions or corrections to the

September 10, 2007 meeting minutes. A motion was made by Byron Adkins to approve the minutes as submitted; the motion was seconded by Lester Wingrove. CCCJB members voted unanimously to approve the minutes, with the exception of Judge Killilea who abstained from voting.

b) 2009-2010 CRIMINAL JUSTICE PLAN DISTRIBUTION - *Draft*

Planner Leah Griffith reminded members that they should have received a draft of the Criminal Justice Plan both by email and regular mail. She asked that they review the Plan and provide her with input prior to the March 2008 meeting. During the March meeting, Griffith plans to present the Plan in its final form for adoption by the Board.

7) CLOSING REMARKS

a) NEXT CCCJB BOARD MEETING DATE

Chair Burrell asked for other business from Board members. He announced the date of the next quarterly meeting, which is March 3, 2008, as well as other meeting dates as follows: June 2, 2008, at 6:30 p.m. in the James City County Building F Work Session Room; September 8, 2008, at 6:30 p.m. in the James City County Community Center Conference Room A; and December 1, 2008, at 6:30 p.m. in the James City County Community Center Conference Room A.

Chair Burrell and Planner Griffith held a drawing which was awarded to John Kuplinski.

8) ADJOURNMENT

With no further business, Chair Jimmy Burrell adjourned the meeting at 8:05 p.m.