

***Colonial Community Criminal Justice Board
FY 2007 & 2008 Criminal Justice Community Plan***



***Prepared by
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Criminal Justice Planner***

***Developed:
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Colonial Community Criminal Justice Board

Charles City County - James City County - New Kent County - Poquoson - Williamsburg - York County

CCCJB Membership

Byron M. Adkins

Gail M. Albert

Charles W. Burgess, Jr.

James H. Burrellm, Chair

David Coe

Timothy Cotman

J.D. Diggs

The Honorable George C. Fairbanks, IV

Thomas A. Gooding

Emmett Harmon

John Kuplinski, CCCJB Vice Chair

Mike McGinty

Robin McLaughlin

Jodi Miller

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Sheila S. Noll

William J. Poggione, Ph.D.

William C. Porter

The Honorable Merlin M Renne

The Honorable Prentis Smiley, Jr.

Robert H. Tyler

Nancy H. Williams

Lester Wingrove

Michael Yost

Non-CCCJB Members Serving on Committees

Stephen Chantry

Stephanie Gallas

Dennis Gilbert

Madelynn Herman

Diana Hutchens

Cindy Levy

Eileen Rodden

Joanne Smith

Iris Street

Leigh- Carroll-Stump

Gina Thorne

Randy Walton

Stephanie Williams

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CCCJB Website

www.jccegov.com/resources/communityserv/ccjb/div_cs_ccc_ccjb.html

Please contact the Criminal Justice Planner, Shakira Munden, with any comments or questions at

Criminal Justice Plan

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Acknowledgements

Special thanks are extended to members of the Colonial Community Criminal Justice Board (CCCJB) for their dedication as volunteers toward developing this Criminal Justice Plan, which strives to improve criminal justice-related issues in the localities of Charles City County, James City County, New Kent County, Poquoson, Williamsburg, and York County. Without the extraordinary commitment of each and every Board member, the successful completion of this Plan would not have been attained.

Thanks also go to the members of each CCCJB committee. These committees include representatives from a wide cross-section of community criminal and human service agencies. Their willing collaboration on the development of strategies and objectives brought the plan together in its' final form, and ultimately will enable the successful attainment of the goals set forth by the CCCJB.

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EXECUTIVE SUMMARY

In 1994, the Virginia General Assembly passed legislation resulting in the creation of local community criminal justice boards. The original legislation was updated effective October of 2001 in the *Code of Virginia* Section 9.1-178. Community criminal justice boards are comprised of key criminal justice and community stakeholders. Our Board, the Colonial Community Criminal Justice Board (CCCJB), was established in 1995 as a result of the General Assembly's mandate. The CCCJB serves the following localities: the City of Poquoson, the City of Williamsburg, Charles City County, James City County, New Kent County, and York County. Representatives from each of these localities occupy the mandated positions on the CCCJB as well as additionally created positions.

The General Assembly mandates that each community criminal justice board prepare a Criminal Justice Plan as described by the Department of Criminal Justice Services (DCJS). The CCCJB held a retreat in June 2003 to begin work on the Criminal Justice Plan for FY2004-2005. At the retreat, the CCCJB reviewed its successes from the past two years, examined works in progress, and shared its visions for prioritizing future accomplishments. A discussion was held regarding the purpose of the CCCJB, followed by discussion and suggestions regarding specific actions the Board and individual members could take to accomplish its purpose. The retreat outcomes would later be used to develop the Criminal Justice Plan for Fiscal Years 2004-2005, along with previous planning efforts. However, due to an extended vacancy in the Criminal Justice Planner position, the Board was unable to begin work on the Criminal Justice Strategic Plan until January 2004. Between January and June of 2004, the goals for the *Criminal Justice Plan Fiscal Years 2005-2006* were developed, and implementation of this plan began on July 1, 2004. Additional vacancy of the Criminal Justice Planner position has delayed the work on the current plan until July 2006 and completion in December 2006.

The following pages include a description of the CCCJB-enabling legislation, the leadership roles of CCCJB members, the CCCJB mission statement, a progress summary of the previous Criminal Justice Plan, strategic goals and objectives for fiscal years 2007-2008, and a work plan.

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Mission Statement

The Colonial Community Justice Board (CCCJB) revised its mission while working on its strategic planning at its April/May 2001 retreat. Changes were adopted one careful analysis of Board strengths, weaknesses, opportunities, and threats. The CCCJB mission is:

To enhance and promote the safety and well being of our citizens through effective, efficient administration of criminal and juvenile justice services.

Overall Values of the CCCJB:

- ❖ Collaboration of criminal and juvenile justice services within our community
- ❖ Communication among CCCJB members and our community
- ❖ Conservation and reduction of service duplication

Community Criminal Justice Boards - Background

Enabling Legislation

Under Virginia Code §9.1-178, all localities served by local pretrial services and/or community-based probation programs must establish a Community Criminal Justice Board (CCJB). CCJBs act as a bridge between federal, state and local criminal justice agencies to the communities they serve.

The General Assembly designated the responsibilities of CCJBs in the *Code of Virginia* §9.1-180 to include:

- Assist community agencies and organizations in establishing and modifying programs and services for offenders on the basis of an objective assessment of the community's needs and resources
- Develop and amend the Criminal Justice Plan in accordance with guidelines and standards set forth by DCJS
- Advise on the development and operation of local pretrial services and community-based probation programs and services for use by the courts in diverting offenders from local correctional facility placement
- Evaluate and monitor community programs, services, and facilities to determine their impact on offenders
- Review the submission of all criminal justice grants regardless of the source of funding
- Facilitate local involvement and flexibility in responding to the problem of crime in their communities.

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CCCJB Members

All CCCJB members have a leadership role requiring them to be knowledgeable of the board's activities. Everyone leads by sharing the accomplishments of the CCCJB with other stakeholders as well as relaying stakeholder input to the CCCJB membership. The continued dedication of every CCCJB member is necessary to make the strategic planning efforts a success.

CCCJB Membership

The CCJB membership is the driving force behind decisions and actions that enable effective change within the criminal justice and human service systems. Constant monitoring and evaluation of systemic policies, procedures and programs contribute to the overall health and safety of members' constituents. Thus, public safety is the overriding goal of any CCJB and the Criminal Justice Strategic Plan they develop.

The *Code of Virginia* §9.1-178 designates a minimum mandatory membership of CCJBs include:

- A member from each governing body or a city or county manager, county administrator or executive, or assistant or deputy appointed by the governing body
- A judge of the general district court
- A circuit court judge
- A juvenile and domestic relations district court judge
- A chief magistrate
- One chief of police or the sheriff in a jurisdiction not served by a police department to represent law enforcement
- An attorney for the Commonwealth
- A public defender
- An attorney who is experienced in the defense of criminal matters
- A sheriff or the regional jail administrator
- A local educator
- A community services board administrator

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CCCJB Leadership Roles

The success of this Board depends on the leadership of its members. Every CCCJB member has a specific leadership role, which includes furtherance of the Criminal Justice Plan. Some roles are specifically delineated in the Bylaws of the CCCJB and others are less formally delineated but understood via the organizational culture.

CCCJB Chair

The CCCJB Chair has many functions as the leader to include:

- ◆ serve as the figurehead;
- ◆ increase communication about the CCCJB among local governing bodies and state legislature;
- ◆ promote member commitment towards accomplishing goals;
- ◆ monitor accomplishment status of the CCCJB;
- ◆ encourage meeting attendance;
- ◆ encourage dedication of agency resources by members;
- ◆ assign Committees and their membership; and
- ◆ facilitate participation at the CCCJB meetings.

CCCJB Vice Chair

The Vice Chair's leadership role is similar to the Chair's. The Vice Chair must perform all of the Chair's leadership duties in his/her absence.

Committee Chairs

There are three sub committees operating under the CCCJB: Juvenile Justice Committee, Special Projects Committee, & Criminal Justice/HTSAC Substance Abuse Committee. The leadership role of each Committee Chair includes:

- ◆ serve as the figurehead for the Committee;
- ◆ increase communication among the Committee, CCCJB, and other agencies related to the Committee topic;
- ◆ coordinate the accomplishment of goals related to the Committee;
- ◆ encourage Committee meeting attendance;
- ◆ promote participation of Committee members at meetings;
- ◆ encourage dedication of agency resources by Committee members;
- ◆ assign goals, strategies, and objectives to individual Committee members; and
- ◆ monitor accomplishment status of Committee members.

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Colonial Community Criminal Justice Board Retreat

On June 23, 2003, CCCJB members gathered for a retreat, the purpose of which was to review past board accomplishments, as well as look ahead and begin to plan for the board's future. Board members were asked to compile a list of accomplishments they envisioned for the future. These visions thus became the genesis for the Criminal Justice Strategic Plan for Fiscal Years 2005 – 2006.

Board members indicated the most interest in pursuing the following:

- Funding advocacy, especially for substance abuse services
- Education of and advocacy with legislative representatives
- Efficient coordination and delivery of system-wide services
- Continued Criminal Justice Planner funding
- Gathering community input on public safety issues requiring board attention and system resources

The feedback obtained during the retreat provided the Board and the Criminal Justice Planner with an outline to follow and expand upon in the months to come. Without the dedication and hard work put forth by the Board, the Criminal Justice Plan would have suffered from lack of structure or vision.

CCCJB Criminal Justice Service Area

Each year, the Criminal Justice plan focuses on effective distribution to six Virginia localities: the City of Poquoson, City of Williamsburg, Charles City County, James City County, New Kent County, and York County. According to data retrieved from the 1999, 2000, 2003, and 2005 U.S. Census, the combined areas has an estimated population of 166,073; with a majority residing in the counties of James City and York.

The demographic breakdown of the localities is as follows: Anglo- 78%; Black- 17.3%; Hispanic- 1.9%; Other- 4.3%. The estimated per capita income range is from \$18, 483- \$ 29, 256. There is a median household income range from \$34, 495 - \$ 67, 644. According to the 2003 census, the below poverty statistics are from 4.8% to 10.4% within the localities.¹

This community plan also considers certain criminal justice issues that affect all areas under the board. These issues are best discussed in this plan since their impact is felt universally throughout the region, and traditionally, these issues

¹ United States Census Bureau: Fact years 1999-2005

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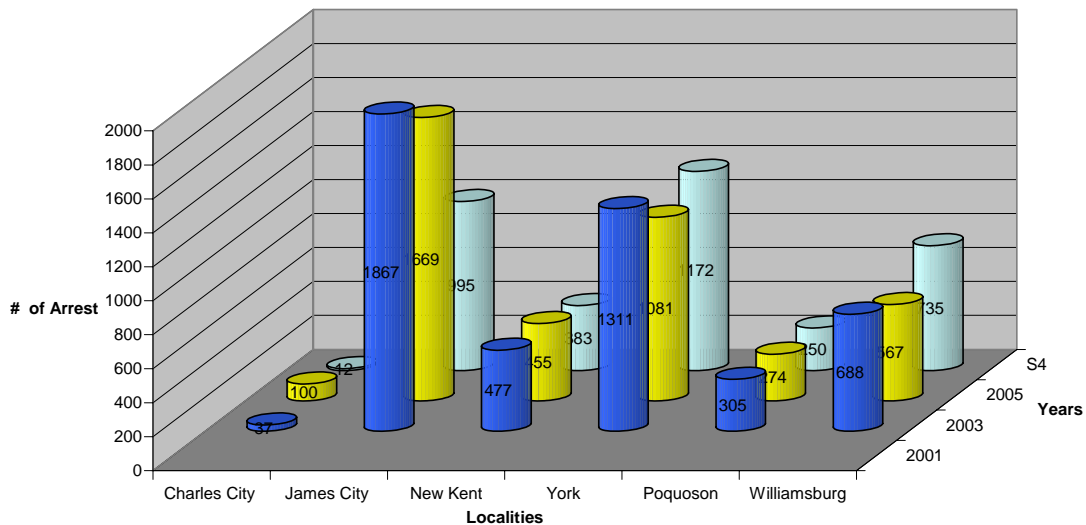
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have been addressed on the locality level. The key issues addressed through subcommittee forums in the plan include:

- *Juvenile Justice*
- *Criminal Justice/Substance Abuse*
- *Special Projects (Legislative Task Force)*

In order to provide as much focus and delineation as possible, the Board streamlined the previous goals into four specific areas on which to concentrate. These goals are indicative of the public safety priorities as determined by board members from each of the six localities represented: York County, James City County, the City of Williamsburg, the City of Poquoson, New Kent County and Charles City County. The Criminal Justice Planner then assigned one goal to each of three subcommittees: Juvenile Justice, Criminal Justice/HTSAC, and Special Projects. Members of each committee then put much time and effort into the task of defining feasible, straightforward strategies and objectives that are most likely to ensure success in achievement of said goals.

CCCJB Bi-Yearly Arrest



² **Source:** Crime in Virginia, Virginia State Police

In the graph above, over the past five years, accounted arrest in the CCCJB localities has shown a slight decline, not only in the number of offenses

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committed **Figure 1**, but also in the overall crime rate. To a certain extent, this decrease can be attributed to the effectiveness of the area's law enforcement efforts. This does not however indicate that current programs can be relaxed or that there is no need for new programs. Local law enforcement agencies must continually maintain their vigil to keep crime in check. Programs that are presently contributing to the lower rate or new programs that will help decrease the rate further still must be implemented in order to provide area residents with an acceptable level of police protection. Of particular concern to local officials is that while the overall crime rate has maintained relatively constant, the number of juveniles committing offenses is increasing.

Criminal Justice Plan For Fiscal Years 2005-2006

In January 2004, the Colonial Community Criminal Justice Board and the Criminal Justice Planner began the process of developing a Criminal Justice Plan for Fiscal Years 2005-2006. This task began with an examination of the results from the CCCJB retreat in June 2003, as well as the CCCJB goals as defined in the previous Criminal Justice Plan.

The following pages contain, in table form, a clear outline of the newly-defined goals, strategies and objectives as adopted by the CCCJB.

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Criminal Justice Plan: **FY 2007-2008**

PROBLEM AREAS IDENTIFIED

After a brief discussion of the funding programs available in the area, the CCCJB board decided to focus on three key areas for this year. Those areas are as follows:

- A. Juvenile Crime and Delinquency
- B. Substance Abuse/ Criminal Justice
- C. Special Projects (Legislative Task Force)

A. JUVENILE JUSTICE AND DELINQUENCY

Like most regions across Virginia, juvenile crime is one of the most alarming concerns of area citizens. After reviewing the problems outlined in last year's plan, the Juvenile Justice Committee concluded that this issue is still a priority community plan issue. This concern is substantiated with the following current alcohol-related data which can be reflective of other juvenile criminal activity.

Specifically, the committee identified the following problems that are having an adverse impact on the area's juvenile crime/delinquency rate:

1. Lack of stable funding to support the necessary programs to reduce juvenile crime and delinquency
2. Huffing and inhalant use
3. Tobacco Use
4. Gang activity
5. Lack of healthy respect for self, peers, and authorities
6. Graffiti and vandalism
7. Violence, particularly, in-school violence
8. Criminal activity and malicious behavior in general
9. Increased use of methamphetamine and acid
10. Truancy
11. Teenage pregnancy
12. Use of weapons
13. Breakdown of the family unit
14. Lack of emotional support for families in crisis
15. Lack of financial support for families in crisis
16. Insufficient resources needed to impose appropriate sanctions on juvenile delinquents as a means of reducing recidivism (ex. Secure detention services)
17. Increase in drug and alcohol use and abuse; especially underage drinking
18. Student drop-out rates

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B. SUBSTANCE ABUSE/ CRIMINAL JUSTICE

The planning committee expressed its concern regarding the use and abuse of both legal and illegal substances. According to TCADA records, the four substances most commonly abused in the area, in order of commitment volumes are, 1) alcohol, 2) amphetamines, 3) crack cocaine, and 4) marijuana. Not only are drugs being transported through and to the area but in recent years, local law enforcement officials have seen a marked increase in the manufacture of drugs especially in the rural areas of the region. Local law enforcement is working to combat this dilemma, but faces an uphill battle without the regional drug task force that was broken up.

More specific areas related to drug and alcohol use and abuse include:

1. Unstable funding for alcohol and drug treatment programs
2. The increase in the manufacture and cultivation of illicit drugs
3. Endangered children in an environment where drugs and alcohol are present
4. Babies born addicted
5. The increase in the trafficking of illegal drugs
6. Inadequate resources that are necessary for the prosecution of drug cases such as crime labs, drug treatment programs, and drug awareness programs
7. More enforcement to reduce the use of alcohol, drugs, and cigarettes especially by juveniles
8. Increase in the use of alcohol and drugs especially juveniles
9. Driving while under the influence
10. Use of date rape drugs and other designer drugs such as ecstasy
11. Detection and disposal of residual drug paraphernalia
12. Increase in Methamphetamine Labs in the rural areas

C. SPECIAL PROJECTS

- LAW ENFORCEMENT TRAINING AND DEVELOPMENT
 - Mental Health & Substance Abuse for First Responder's Training
- MENTAL HEALTH INITIATIVES
 - BJA Justice and Mental Health Program Collaboration Grant

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Goals, Strategies and Objectives – Fiscal Years 2007 – 2008

The following pages contain, in table form, a clear outline of the newly-defined goals, strategies and objectives.

Goal 1:

To act as a liaison between the public and criminal justice system, facilitating communication, coordination, and problem solving between the two, and between agencies within the system.

Assigned to: All Committees

Strategy 1.A: Provide the public with accurate information about the CCCJB and the criminal justice system using a variety of formats, including the CCCJB website, local public access channels and various public forums.

Strategy 1.B: Provide a forum for open communication between member agencies for coordinated problem-solving and efficient service delivery.

Goal 2:

To work in collaboration with the Ninth Judicial District Court Service Unit and other human service-related agencies, organizations, and departments to improve services to the public and collaborative efforts among juvenile justice service providers.

Assigned to: Juvenile Justice Committee

Strategy 2.A: Maintain continuous communication with other key service providers involved in the juvenile justice system.

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<i>Objectives for Strategy 2.A</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
2.A.1 Maintain diverse membership on Juvenile Justice Committee.	Juvenile Justice Committee Chair, CJ Planner	Ongoing	Juvenile Justice Committee membership list; CCCJB minutes	
2.A.2 Maintain collaborative relationship with Colonial Group Home Commission (CGHC).	Juvenile Justice Committee members, CJ Planner	Ongoing	Juvenile Justice Committee membership list; CCCJB minutes	
2.A.3 Provide a forum for information sharing regarding grant-seeking efforts and opportunities.	Juvenile Justice Committee members, CJ Planner	Ongoing	Juvenile Justice Committee minutes; CCCJB minutes	

Strategy 2.B: Act as facilitators to identify unmet needs for services provided to children and families within the criminal justice and human services systems.

<i>Objectives for Strategy 2.B</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
2.B.1 Contact major stakeholders for their input on identifying unmet needs for youth.	CJ Planner, Juvenile Justice Committee members	February 2007	Completed list of needs according to stakeholders	

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<i>Objectives for Strategy 2.B</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
2.B.2 Prioritize identified needs.	CJ Planner, Juvenile Justice Committee members	April 2007	Final list of prioritized needs	
2.B.3 Assist in advocacy and support in efforts to obtain funding and identifying resources for programs to address unmet needs.	CJ Planner, Juvenile Justice Committee members	Ongoing	Juvenile Justice Committee meeting minutes; CCCJB minutes	

Strategy 2.C: Act as coordinating body for new initiatives providing services to children and families within the criminal justice and human services systems.

<i>Objectives for Strategy 2.C</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
2.C.1 Identify agencies or programs seeking support.	CJ Planner, Juvenile Justice Committee members	Ongoing	List of agencies	
2.C.2 Receive presentations from agencies seeking collaboration and support for identifying problem areas/new	Juvenile Justice Committee, CJ Planner	Ongoing	Juvenile Justice Committee meeting minutes	

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initiatives in the community.				
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Strategy 2.D: Increase outreach efforts to educate the community about the CCCJB Juvenile Justice Committee.

<i>Objectives for Strategy 2.D</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
2.D.1 Include expanded description of the Juvenile Justice Committee on CCCJB website.	CJ Planner	January-April 2007	CCCJB website content	
2.D.2 Link CCCJB website to other websites serving youth and children.	CJ Planner, Juvenile Justice Committee members	Ongoing	Successful links, Juvenile Justice Committee meeting minutes	

Strategy 2.E: Expand S.M.A.R.T. program to include all Elementary, Middle and High schools in James City County and Williamsburg.

<i>Objectives for Strategy 2.E</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
2.E.1 Convene a meeting with key stakeholders in order to present	CJ Planner, Juvenile Justice workgroup members	November 2006	Juvenile Justice Committee meeting minutes	

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<i>Objectives for Strategy 2.E</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
update on the SMART program.				
2.E.2 Streamline current program protocols, in order to expedite presentation of truancy cases before the J&DR court.	Judge Fairbanks, Court Services Unit, JCC/Williamsburg School administrators, Juvenile Justice workgroup, CJ Planner	Ongoing	Finalized procedures, Juvenile Justice Committee meeting minutes	
2.E.3 Develop data collection instrument for use in determining effectiveness of the program before expansion.	Eileen Rodden, Stephanie Gallas	October 2004	Final collection instrument	
2.E.4 Begin use of data collection instrument.	Eileen Rodden, Stephanie Gallas	January 2005	Juvenile Justice Committee meeting minutes	
2.E.5 Coordinate summary of data collection and efficacy of instrument, for submission with annual RFP.	Stephanie Gallas, Eileen Rodden, Iris Street, CJ Planner	April 1, 2005	Completed RFP	
2.E.6 Explore expansion of	Juvenile Justice Committee	Ongoing	Juvenile Justice Committee	

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<i>Objectives for Strategy 2.E</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
G.E.D. program with school division.	members, CJ Planner		meeting minutes	
2.E.7 Examine possible development of a Truancy Court.	Juvenile Justice Committee members, CJ Planner	Ongoing	Juvenile Justice Committee meeting minutes	

Goal 3:

To collaborate with other agencies and organizations to decrease substance abuse in our communities and enhance the quality of substance abuse services and treatment provided to persons involved with the criminal justice system.

Assigned to: Criminal Justice/HTSAC Committee

Strategy 3.A: Maintain continuous communication with other key substance abuse service providers that interact with criminal justice system clientele.

<i>Objectives for Strategy 3.A</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
3.A.1 Maintain diverse membership on Substance Abuse Committee.	Committee Chair, CJ Planner	Ongoing	CCCJB minutes; CJ/HTSAC Committee membership list	

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<i>Objectives for Strategy 3.A</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
3.A.2 Participate in Historic Triangle Substance Abuse Coalition.	CJ/HTSAC Committee members, CJ Planner	Ongoing	CCCJB minutes; HTSAC minutes	

Strategy 3.B. Examine the needs of the therapeutic community (TC) in the Virginia Peninsula Regional Jail (VPRJ).

<i>Objectives for Strategy 3.B</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
3.B.1 Continue to have TC inmates sign confidentiality release form.	Cindy Levy	Ongoing	CJ/HTSAC Committee minutes	
3.B.2 Using existing data, Colonial CSB will establish a procedure to define and record relevant statistics on inmates who have graduated from the TC program at VPRJ, and provide these statistics to the VPRJ for	Cindy Levy, John Kuplinski, CJ/HTSAC Committee members	Ongoing	Statistics submitted by Colonial CSB to VPRJ	

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<i>Objectives for Strategy 3.B</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
analysis.				
3.B.3 Develop future strategies to determine what outcome measures are needed.	CJ Planner, John Kuplinski, CJ/HTSAC Committee Members	March 2007	CJ/HTSAC Committee minutes	

Strategy 3.C: Address the issue of transitional services for inmates with substance abuse problems leaving VPRJ and entering CCC and/or District 34 Probation and Parole for probation/parole supervision.

<i>Objectives for Strategy 3.C</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
3.C.1 Continue meetings with CSB Counselors at VPRJ and Substance Abuse Specialists.	CJ Planner	Ongoing	CCCJB minutes; CJ/HTSAC Committee minutes	
3.C.3 Continue release form signings by inmates.	Cindy Levy	Ongoing	Committee minutes	

Strategy 3.D: Examine the need for residential/housing substance abuse services for persons on probation or parole in the CCCJB localities.

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<i>Objectives for Strategy 3.D</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
3.D.1 Determine most effective method of measuring existing needs.	CJ/HTSAC Committee members, CJ Planner		Committee minutes	Discussion scheduled for 11/06 meeting
3.D.2 Implement method to measure existing needs.	CJ/HTSAC Committee members, CJ Planner		Committee minutes	
3.D.3 Develop future strategies to reduce existing needs.	CJ/HTSAC Committee members, CJ Planner	Ongoing	Committee minutes;	

Strategy 3.E: Continue to represent CCCJB at HTSAC Treatment Committee meetings to advocate for persons involved in the criminal justice system.

<i>Objectives for Strategy 3.E</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
3.E.2 Assist with finding permanent funding to provide juvenile services assessment, early intervention and education.	CJ Planner, CJ/HTSAC Committee members	Ongoing	Substance Abuse Committee minutes; HTSAC Treatment Committee minutes	

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Strategy 3.F: Examine the family services needs of inmates in Virginia Peninsula Regional Jail (VPRJ).

<i>Objectives for Strategy 3.F</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
3.F. 1 Update inventory of substance abuse programs offered to VPRJ inmates. Include information on gaps in populations served, degree of difficulty for inmates to attend programs and the length of the waiting list for the programs.	John Kuplinski, Cindy Levy, JoAnn Mertens, CJ Planner	March 2007	Final Inventory presented to CJ/HTSAC Committee	
3.F.2 Develop future strategies to reduce existing needs.	John Kuplinski, Cindy Levy, JoAnn Mertens, CJ Planner	On-going	Outcomes plan to be developed	

Strategy 3.G: Address the issue of substance abuse services for juveniles on probation with the 9th District Court Service Unit.

<i>Objectives for Strategy 3.G</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
3. G.1 Invite a representatives	CJ Planner; Com	Ongoing	Committee meeting minutes;	

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from community organizations (i.e. faith-based, private, etc.) from to present their mutual concerns to the CJ/HTSAC committee.			New members enrollment; Community Interaction	
3.G.2 Develop future goals and objectives based on concerns of invitees.	CJ/HTSAC Committee members, CJ Planner	March 2007	Committee meeting minutes; Community Declaration	
3.G.3 Assist with finding permanent funding to provide juvenile services assessment, early intervention and education.	CJ Planner, CJ/HTSAC Committee members	Ongoing	Committee minutes; HTSAC Treatment Committee minutes; Grant Funding	

Goal 4:

To increase communication and advocacy with funding sources and regional legislative group, and act as a liaison between state and local funding sources and end users.

Assigned to: Special Projects Committee

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Strategy 4.A: Increase communication with and education of incumbents and candidates in CCCJB localities, as well as local governing boards and councils.

<i>Objectives for Strategy 4.A</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
4.A.1 Make use of personal contacts with legislators and local commerce community to educate them on behalf of the CCCJB.	CCCJB members	Ongoing	CCCJB minutes; Sub-committee growth;	
4.A.2 Prepare an annual report of accomplishments to be distributed to legislative delegation prior to General Assembly Convening. Distribute same report to local governing boards and councils.	CJ Planner; CCCJB members	December 2006	Final report; CCCJB minutes	

Strategy 4.B: Seek stable, adequate funding for CCCJB staff.

<i>Objectives for Strategy 4.B</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
4.B.1 Work to ensure Criminal Justice Planner position becomes imbedded in local budgets so funding is continuous.	CCCJB members	Ongoing		
4.B.2 Document in-kind contributions of CCCJB member agencies to present to localities.	CCCJB members; CJ Planner	Ongoing	Database and summary statistics	
4.B.3 Maintain database	CJ Planner	Ongoing;	Database; Annual	

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<i>Objectives for Strategy 4.B</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
and prepare report of in-kind donations.		annual report	Report; CCCJB minutes	

Strategy 4.C: Act as an advocate for the needs of CCCJB member agencies.

<i>Objectives for Strategy 4.C</i>	<i>Responsible Parties</i>	<i>Proposed Date of Completion</i>	<i>Measurement</i>	<i>Status/Date</i>
4.C.1 Continue to encourage member agencies to communicate their needs and activities at CCCJB meetings and committee meetings.	CCCJB Chair; CCCJB members; CJ Planner	Ongoing	CCCJB minutes	
4.C.2 Communicate support for projects/programs meeting at CCCJB mission.	CCCJB members	Ongoing	CCCJB minutes	
4.C.3 Identify feasible actions, projects and/or programs that will fulfill member agencies' needs.	CCCJB members; CJ Planner	Ongoing	CCCJB minutes	
4.C.4 Research and apply for funding opportunities to support implementation of projects/programs that	Specific agencies where projects and programs are to take place; CJ	Ongoing	CCCJB minutes; grant proposals written; grant awards received	

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fulfill member agencies' needs.	Planner; CCCJB members			
4.C.5 Implement and monitor criminal justice projects/programs.	Specific agencies where projects and programs take place; CCCJB members, CJ Planner	Ongoing	Implementation plans; project proposals and reports; program evaluations and reports; CCCJB minutes	

Work plan

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Strategy	Planned		Actual		Documentation
	<i>Begin</i>	<i>End</i>	<i>Begin</i>	<i>End</i>	
<p>Goal 1</p> <p>To act as a liaison between the public and criminal justice system, facilitating communication, coordination, and problem solving between the two, and between agencies within the system</p>	07/01/04	Ongoing	07/01/04		<ul style="list-style-type: none"> - Website - Video - CCCJB Minutes - CCCJB Written Materials
<p>Goal 2</p> <p>To work in collaboration with the Ninth Judicial District Court Service Unit and other human service-related agencies, organizations, and departments to improve services to the public and collaborative efforts among juvenile justice service providers.</p>	07/01/04	Ongoing	7/01/04		<ul style="list-style-type: none"> - Needs assessment - Website content - Systemic mapping - CCCJB minutes
<p>Goal 3</p> <p>To collaborate with other agencies and organizations to foster decreased substance abuse in our communities and enhance the quality of substance abuse services and treatment provided to persons involved with the criminal justice system.</p>	07/01/04	Ongoing	7/01/04		<ul style="list-style-type: none"> - Statistics related to the TC in the VPRJ - Inventory of SA programs offered to VPRJ inmates - Systematic mapping - CCCJB minutes
<p>Goal 4</p> <p>To increase communication and advocacy with funding sources and regional legislative group, and act as a liaison between state and local funding sources</p>	07/01/04	Ongoing	07/01/04		<ul style="list-style-type: none"> - Legislative packet - Commercial connection - In-kind log - database statistics - CCCJB minutes

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Strategy	Planned		Actual		Documentation
	<i>Begin</i>	<i>End</i>	<i>Begin</i>	<i>End</i>	
and end users.					