

# Special Supplement for James City County Citizens



## Application to Serve on Boards/Committees/Commissions

(Please type or print clearly.)

Name \_\_\_\_\_

Home Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

County Election District in which Residence is Located \_\_\_\_\_

Employer \_\_\_\_\_ Phone \_\_\_\_\_

Business Address \_\_\_\_\_

Education \_\_\_\_\_

Diploma/Degree

School Attended

Diploma/Degree

School Attended

Civic Activities *(include other boards/committees/commissions)*

Membership in Fraternal, Business, Church, or Social Organizations *(include offices held)*

Reason(s) You Desire to Serve on a Board/Committee/Commission

Indicate Your Top Three Choices of Serving on a Board/Committee/Commission

1st Choice \_\_\_\_\_

2nd Choice \_\_\_\_\_

3rd Choice \_\_\_\_\_

Signature \_\_\_\_\_ Date Submitted \_\_\_\_\_

Return this application to:

Board of Supervisors  
P.O. Box 8784  
Williamsburg, VA 23187-8784  
Fax: (757) 253-6833  
E-mail: [jbarker@james-city.va.us](mailto:jbarker@james-city.va.us)

**For Official Use Only**

Date Received \_\_\_\_\_

Database ID No. \_\_\_\_\_

Copy to Board \_\_\_\_\_

CC list \_\_\_\_\_

Updated \_\_\_\_\_

This application will be kept on file for two years. Thank you for applying.



## Boards/Committees/Commissions

### Agricultural and Forestal Districts Advisory Committee (AFD)

Members are appointed by the Board of Supervisors to serve an indefinite term. The Committee will review applications for the creation, modification and renewal of agricultural and forestal districts.

### Board of Adjustments and Appeals

Members are appointed by the Board of Supervisors for five-year terms. The jurisdiction of the Board in acting on any appeal shall include the entire scope of the Virginia Uniform Statewide Building Code.

### Board of Equalization (BOE)

This is a five-member board, recommended by the Board of Supervisors and appointed by the Circuit Court. Members must be freeholders in the County and are appointed for a three-year term. The purpose of the Board is to allow property owners an avenue of appeal concerning Real Estate Assessments when an agreement cannot be made with the Real Estate Assessment Division.

### Board of Zoning Appeals (BZA)

Members are appointed for five-year terms by the Circuit Court. The Board has the jurisdiction to act on appeals of any administrative decision related to the Zoning Ordinance and to grant variances to the ordinance provisions when authorized by law.

### Cable Communications Advisory Committee

Members are appointed by the Board of Supervisors for four-year terms. Members serve in an advisory capacity; serve as the regulatory and coordinating body for the public access and educational access channels of cable television, and any institutional networks that may be developed; reviews the cable television annual report; and cooperates with County and Cox Communications in fulfilling the responsibilities outlined in the Cable Communications Ordinance.

### Chesapeake Bay Board

Members are appointed by the Board of Supervisors for five-year terms and its members also serve on the Wetlands Board. The Board is responsible for ensuring that the Chesapeake Bay Preservation Areas are developed in a manner that protects the water quality of the Chesapeake Bay and its tributaries by minimizing non-point source pollution into County wetlands, streams, and lakes from uses of land in the County.

### Clean County Commission

Members are appointed by the Board of Supervisors for staggered three-year terms. The Commission is responsible for the antilittering program in the County.

### Colonial Group Home Commission

Members are appointed by the Board of Supervisors. The Commission oversees the management of the Crossroads Community Youth Home, the Colonial Alternatives Program, and related youth activities.

### Colonial Services Board (CSB)

Members are appointed by the Board of Supervisors for three-year terms. The Board provides overall administration and coordination of mental health, mental retardation and substance abuse programs.

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## Economic Development Authority (EDA)

Members are appointed by the Board of Supervisors for four-year terms. The Authority's function is to pursue and comply with the goals and objectives set forth in the Comprehensive Plan; to advise the Board of Supervisors through the County Administrator of any application made by an agent or representative of a prospective facility requesting the Authority to issue bonds; and to advise the governing body of James City County of the potential location of the facility.

## Electoral Board

Appointed by Circuit Court Judge. Appoints General Registrar and oversees election process.

## Farmers Advisory Committee

This Committee serves at the pleasure of the Board of Supervisors in an advisory capacity on farming and farm-related matters.

## Historic Triangle Bicycle Advisory Board (HTBAC)

James City County members are appointed by the Board of Supervisors to a four-year term. The Board reviews the Regional Bikeways Plan and recommends implementation of specific bikeway projects.

## Historical Commission

Members are appointed by the Board of Supervisors for three-year terms. The Commission is responsible for documenting, commemorating and preserving the historic legacy of James City County.

## Local Enterprise Zone Association (LEZA)

Members are appointed for a four-year term. The Association serves as a catalyst for zone development and promotes zone to outside groups and individuals; acts as a liaison to community; and recommends changes to enterprise zone programs.

## Lower James River Advisory Board

Members are appointed for a four-year term. The Board assists and advises the Department of Conservation and Historic Resources and the political subdivisions through which the Lower River passes, concerning the protection and management of the Lower James River.

## New Town Design Review Board

Reviews applications, development plans, and specifications for New Town.

## Parks and Recreation Advisory Commission

Members are appointed by the Board of Supervisors for staggered four-year terms. This Commission consults with and serves as a liaison between the Director of Parks and Recreation, the Board of Supervisors, the County Administrator, and the citizens of the community on recreation and park matters; and provides input for recreation and park planning.

## Peninsula Agency on Aging

Members are appointed for three-year terms. The Agency provides overall administration and coordination of programs for citizens ages 60 and older.

## Peninsula Disability Services Board

Members are appointed by the Board of Supervisors for three-year terms. The Board provides input to State agencies and local governments on services, needs, and priorities of persons with physical and sensory disabilities.

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## Planning Commission (PC)

Seven members, one from each of the five electoral districts and two at-large, are appointed for overlapping four-year terms. The Commission is responsible for preparing land use and planning studies, land development ordinances for consideration by the Board of Supervisors; approves subdivision applications; advises the Board on rezoning requests and other zoning map changes. The Commission is empowered by the Code of Virginia.

## Policy and Management Team Comprehensive Services Act

Members are appointed by the Board of Supervisors to indefinite terms based on the requirements of the Comprehensive Services Act to develop procedures to deliver community-based services for at-risk children and their families.

## Purchase of Development Rights (PDR) Committee

Members are appointed by the Board of Supervisors to three-year terms. The Committee is responsible for the promotion of the Purchase of Development Rights (PDR) Program in the County, and acts as an advisory Committee to the PDR administrator and the County's Board of Supervisors concerning the acquisition of conservation easements.

## Regional Issues Committee (RIC)

Members are appointed for three-year terms. The Committee shall serve as an advisory committee to the planning commissions and governing bodies of James City County, the City of Williamsburg, and York County.

## Social Services Advisory Board

Members are appointed by the Board of Supervisors for four-year terms. The Board serves in an advisory capacity in all matters pertaining to social welfare of the people of James City County; makes recommendations on policy matters and monitors the formulation and implementation of programs.

## Thomas Nelson Community College Local Board

Members are appointed by the Board of Supervisors for four-year terms.

## Water Conservation Committee

Members are appointed by the Board of Supervisors for three-year terms. The Committee is responsible for raising public awareness of water conservation issues and to recommend water conservation initiatives to the James City Service Authority staff and Board of Directors.

## Wetlands Board

Members are appointed by the Board of Supervisors for five-year terms. The Board is responsible for ensuring that responsible development and conservation of designated wetlands area occurs in the County.

## Williamsburg Arts Commission

Members are appointed for three-year terms. The Commission recommends funding to local jurisdiction for promotion of arts, recommends programs, etc.

## Williamsburg/James City County Regional Library Board of Trustees

Members are appointed by the Board of Supervisors for four-year terms. The Board oversees the operation at the Library and the Cultural Center.

