

SECTION 6. DEPOSIT

To secure the Authority against loss, these Regulations require certain customers and applicants for service to provide a deposit to guarantee payment for utility services received when certain conditions apply.

- A. Required deposit. Each applicant for service or for reinstatement of service shall post a deposit for one and one-half times billing period's estimated charges with the Authority if one or more of the following circumstances applies:
1. The applicant is a tenant and the owner does not execute an application for service and contract.
 2. The applicant has previously had service terminated for nonpayment or had been assessed a transaction charge for late payment three times during the last 24-months of prior service.
 3. The applicant currently has a utility bill which is past due.
 4. The applicant desires temporary service for any purpose other than at a construction site.
 5. Service is terminated and the customer requests that the service be reinstated.
- B. Receipt. Upon receiving a cash deposit, the Authority shall furnish the applicant for service or customer a receipt showing: 1) the date thereof; 2) the name of the applicant or customer and the address of the premises to be served; 3) the utility service to be furnished; and, 4) the amount of the deposit.
- C. Refund of deposit. Upon termination of service, the Authority shall promptly and automatically refund the customer's deposit, or the balance, if any, in excess of the unpaid utility bills for service furnished by the Authority. A transfer of service from one premises to another within the service area of the Authority shall not be deemed a termination of service within the meaning of these Regulations.
- D. Record of Deposit. The Authority shall keep a record of each cash deposit until the deposit is refunded. The record shall show:
1. the name and current billing address of each depositor; and
 2. the amount and date of the deposit; and
 3. each transaction concerning the deposit.

- E. Appeal by applicant or customer. The Authority customer representative shall inform an applicant for service or customer if a deposit is required. If the applicant expresses dissatisfaction with the decision of the Authority customer representative on the matter of the deposit, the Authority customer representative shall inform the applicant of his right to have the problem considered and acted upon by the General Manager. The decision of the General Manager shall be final and binding on the Authority and the applicant or customer.

- F. Number of Deposits. If the Authority holds a deposit of a customer who has service terminated as a result of nonpayment, the deposit will not be applied to the outstanding balance if the customer desires service to be reinstated. In addition, a second deposit will be required before service is reinstated under the provisions of subsection A above. The Authority will hold no more than two deposits at any given time for the same customer account.

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