

Better Site Implementation
Wednesday, October 4, 2006; 11:00 a.m.
JCC Government Complex: Bldg. E Conference Room

I. Review of Minutes

There was one correction to the September 13th minutes. Principle #12b was listed twice, principle #12a was assigned to Ms. Cook, Mr. Ribeiro and Ms. Hughes, and #12b was assigned to Mr. Fisher.

II. Updates

Mr. Woolson stated that the spreadsheet had been updated. It was also determined that the original intent of #12b was not to have an ordinance change but rather develop guidelines with regard to sidewalks and drainage. Bury & Partners completed a LID manual for New Kent County. Mr. Woolson will be obtaining a copy and incorporating it into the County's BMP manual. The informational brochure continues to be developed.

Mr. Ribeiro inquired as to what incentives the committee would like to see implemented with regards to Principle #13a. It was mentioned that maybe some Environmental Award or some kind of recognition that the developers could use as a marketing tool.

With regards to parking ratios, Principle #6a, this information was added to the site plan checklist. It was determined that approval was needed by the Board of Supervisors if changes were to be made to VDOT regulations outside the normal approval process of subdivisions. The thought was to develop acceptable standards of road width and have them approved by the planning director. Mr. Ribeiro will be setting up a meeting with VDOP representatives and the committee for further discussion.

Ms. Cleary presented a model driveway maintenance agreement for review. (Principle #13b) Once the County Attorney's office has approved its content it will be made available on the website. In the ordinance however, shared driveways are addressed with regards to minor subdivision. This should be changed to include major subdivisions as well.

It was determined that Principle #12c was intended to be used as a BMP measure. The recommendation might be to provide credit, similar so open space. Whatever is determined it should be forwarded to the group handling the BMP manual update. It was also suggested to have Scott Thomas speak to this group concerning the BMP manual update.

There was a discussion initiated by Ms. Hughes concerning the motivation and reasons developers currently use open space design. Most research and ideas point to Randall Arendt's idea of changing the process. His idea was to strongly encourage the use of the conceptual plan with the majority of the work being done in the initial stage. It was suggested to offer some kind of incentives for builders and developers for example, a quicker process time. In order to encourage this, it was suggested to have a clear definition of open space, what constitutes open space, etc. Ms. Hughes will email the committee on the guidance document she has been working on.

Mr. Cleary offered the suggestion of possibly offering a workshop for developers and builders on open space design, and possibly even have a speaker, such as Mr. Ahrendt.

Meeting was adjourned at 12:45pm. Next meeting will be Oct 18th at 11am.