

Better Site Implementation
Wednesday, June 28, 2006; 11:00 a.m.
JCC Government Complex: Bldg. A Conference Room

- I. Recap of Mission Statement (noted in agenda)
- II. Prioritization Summary

Mr. Mike Woolson explained the attached spread sheet of better site design principle, which included recommendation, action, responsible party, priority, time frame, level of effort, and committee members. Corrections will be accepted via e-mail to Mr. Woolson.
- III. Remaining Principles

Discussion on Principles 16, 19, 20, 22 & 24 took place (See Spreadsheet for titles). No actions were assigned to principles 16, 20 and 22. Mr. Tim Cleary offered to form the subcommittee for #19. He proposed polling the development community; for example; drawing up a letter to the State in cooperation with the County; and contacting the utilities directly. Principle 24 was then addressed by Mr. Woolson, suggested that some modifications could be made to the BMP manual. The committee agreed to investigate the possibility of a relationship with Real Estate to notify new home owners for lot specific conservation education.

Committee member assignment to the first several principles will wait until Principle 10, Open Space Development, has been addressed.
- IV. Updates

Mr. Almquist stated that the Extension would be willing to help in addressing Principles 14, 17, 18, & 21 under a recent grant for community education on maintenance. Ms. Leanne Dubois will attend a committee meeting to discuss recommendations, with exact meeting date to be determined later.

Additional discussion followed about educating new home owners. Mr. Almquist suggested working with Community Development and Housing to educate Home Owner Associations. PHBA and PRIDE are potential partners for distributing education packets.

Ms. Cook provided an update on Principle 7, stating that a copy of the example model shared parking agreement was under review by staff, with a particular question of whether the model agreement would satisfy ordinance requirements.

Mr. Davis stated that public access to committee information will be via the James City County website. Proposed actions are as follows: post background information document; list contacts; provide matrix/spreadsheet with column for status of principle; enact an updating process for principle status; and provide action minutes.
- V. Meeting Adjourned

Meeting was adjourned at 11:35 a.m. The next meeting will be July 12, 2006 at 11 a.m.