

**JAMES CITY COUNTY
INVITATION FOR BIDS 10-0006
JAMES CITY SERVICE AUTHORITY OPERATIONS CENTER**

The Purchasing Director or her designated representative will receive sealed Bids in duplicate for the construction of a new James City Service Authority Operations Center at the James City County Purchasing Office, located at 101-F Mounts Bay Road, Suite 300, Williamsburg, Virginia 23185 until **2:00 p.m.** local prevailing time on **November 12, 2009**, at which time the Bids will be publicly opened and read aloud. Any Bids received after the specified time and date will not be considered.

The Work under this Project consists of site demolition; site grading; underground utility construction; construction of a convenience center for residential collection; expansion of a parking lot, installation of curbing, sidewalks, storm drains, storm piping, slope stabilization; stormwater management facilities enhancements; construction of an outdoor material storage area; construction of a large vehicle storage area; construction of an approximate 12,500 square foot office building at **119 Tewning Road, Williamsburg, VA, 23188** realignment of a sanitary force main; water and sewer connections; installation and maintenance of erosion and sediment control measures; installation of landscape features; installation of fencing; installation of a portion of the site lighting features; the coordination with utility providers of Cox Communications, Verizon, Dominion Virginia Power, the James City Service Authority, and Virginia Natural Gas. The work also includes traffic control at the construction site during the construction period, and the relocation of shelters and solid waste containers from the existing convenience center to the new convenience center, including final electrical connections. Services provided by the contractor shall include, but not be limited to the furnishing of all materials, equipment, supervision labor, tools, excavation, grading, restoration, erosion and sediment control, pavement material, traffic control, disinfection, and testing, and other miscellaneous appurtenances and work necessary to complete the construction of the JCSA Operations Center in accordance with the Contract Documents, Drawings and Specifications.

A Pre-Bid Conference will be held at **10:00am on October 21, 2009** in the Building F Board Room, 101F Mounts Bay Road, James City County Government Center, Williamsburg, Virginia 23185. Questions shall be submitted in writing at time. Responses will be in the form of addenda as required.

All work associated with this project shall be substantially completed within **three hundred consecutive calendar days and finally completed within 60 days thereafter.**

Liquidated Damages in the amount of \$750. per day will be assessed for failure to meet the schedule for Substantial Completion or Full Completion.

Bid Documents may be examined at the James City County Purchasing Office, located at the address listed above and have been provided to the following plan room services:

**Dodge Plan Rooms, and Builders Exchange in Newport News, Norfolk, Virginia Beach,
Richmond, Virginia.**

Bid Documents **shall** be obtained from the office of the James City County Purchasing Office upon a non-refundable payment of **\$100** for each set of documents. **Neither the Owner nor any of its representatives shall be responsible for full or partial sets of Contract Documents, including addenda, obtained from any other source.** Checks shall be made payable to **Treasurer, James City Service Authority.** **The Bid Documents, except the Bid Form which must be submitted in duplicate**

with each bid, shall NOT be duplicated.

Bid Security in the amount of **Five percent (5%)** of the Bid shall be submitted with each Bid. **Each Bidder shall submit a letter of certification from their surety that an Erosion and Sediment Control Surety Bond in the amount \$44,000 will be issued if the Bidder is awarded the contract.**

Contractor registration in accordance with Title 2.2 Chapter 43, Code of Virginia is required. The Bidder shall include in its Bid the following notation: "Licensed Virginia Contractor No. _____."

Withdrawal of Bids due to error shall be subject to and in accordance with Section 2.2-4330 (A) (i) of the Code of Virginia and the Contract Documents.

The Owner reserves the right to waive minor non-substantive errors (**informalities**) in the Bid, to reject any/or all Bids, to award any Bid in whole or in part and award the Bid considered to be in the best interest of the Owner. The Owner also reserves the right to negotiate with the lowest responsive, responsible Bidder should Bid exceed available funds.

James City County does not discriminate in the solicitation or awarding of contracts on the basis of race, religion, faith-based organizations, color, national origin, age, disability or any other basis prohibited by state or federal law.

By: S. Luton, Director
James City County Purchasing Office