



# Authorized Agent Application

## Real Estate Assessments

Persons other than the owner requesting a review of assessment, copies of worksheets, or appeals to the Board of Equalization must submit this letter of authorization with the notarized signature of the owner of record or a corporate officer. An original letter from the owner may be substituted provided that it contains the same information requested below. Authorizations are accepted for current and past years only. A new authorization is required for subsequent years. *Please note –A letter of authorization does not automatically grant an agent or management company authority to sign income and expense forms. Specific authorization must be granted for the purpose of signing income and expense information.*

*Please print or type all information, except where signatures are requested*

### OWNER INFORMATION – RECORDED OWNERSHIP

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Telephone Number & E-mail: \_\_\_\_\_

### AUTHORIZED AGENT INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Telephone Number & Email: \_\_\_\_\_

### PROPERTY INFORMATION

Parcel ID No., Address & Tax Year \_\_\_\_\_

Parcel ID No. & Address: \_\_\_\_\_

Parcel ID No. & Address: \_\_\_\_\_

Parcel ID No. & Address: \_\_\_\_\_

As owner(s) of the above referenced property we hereby appoint the following individual or company to represent me/our company as ad valorem tax agent in appeals to Real Estate Assessments and/or the Board of Equalization.

\_\_\_\_\_  
Name of Owner or Officer

\_\_\_\_\_  
Signature of Owner or Officer

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
State

\_\_\_\_\_  
County

The foregoing was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary

\_\_\_\_\_  
Date