

James City Clean County Commission

Adopt-A-Spot Program

Program Intent:

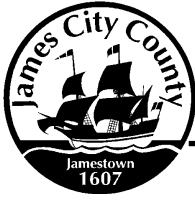
The intent of the Adopt-A-Spot program is to encourage citizen participation in beautification and litter clean-ups of designated areas in their community at regular intervals. Individuals, organizations, or businesses may agree to keep a designated area, other than a highway, cleared of litter and/or provide beautification for a contract period of either one or two years.

In return, volunteers will be given materials to help them with the clean-ups, as well as a sign bearing their names posted in their designated area. At the end of their contract, they will receive a special certificate of appreciation and may renew their agreement.

This program is modeled after the Virginia Department of Transportation's Adopt-A-Highway program, and is intended to provide County residents or groups with a means to make James City County (JCC) a cleaner, more beautiful place for all.

Program Terms:

1. Any individual (18 years or older), community group, children's organization (supervised by adults), special interest, business, church, or other group may adopt public areas in JCC.
2. Public areas are streets (other than highways or their median strips) parks, schools, vacant lots owned by the County, parking lots, and other publicly held lands.
3. The adopting individual(s) or organization(s) commit to cleaning up their adopted areas at least four times each year for either one or two years.
4. If participants are unable to fulfill their agreement, their signs will be removed.
5. Participants are required to track and report on their clean-up activities to the James City Clean County Commission so that information may be used for various reports and analysis.
6. Groups with participating members less than 15 years of age must be supervised by an adult of at least 21 years of age.
7. Participants must attend an initial safety briefing prior to the first clean-up to review safety and other guidelines. This briefing will be given by the Adopt-A-Spot Coordinator. No participant may be involved in a litter clean-up without having attended at least one safety briefing.
8. The Commission will provide participants with plastic trash bags and safety vests (if clean-up involves a street) prior to each clean-up.
9. Participants will be advised on how to dispose of filled trash bags. Participants are encouraged to separate recyclable materials.
10. A sponsor sign noting the program and participating organization will be erected at the designated Adopt-A-Spot location, and shall be made according to specifications and material supplied by the commission.
11. After each clean-up, adopting organizations will be asked to provide a simple report. Report forms will be given to each organizations lead representative. If the lead representative is not expected to be at the clean-up site, this report should be give to their designee. This report will include information such as date, hours worked, number or persons involved in clean-up, number of bags collected, etc. This report should be mailed to the Clean County Commission within one week after clean-up.
12. The Adopt-A-Spot coordinator, in conjunction with the Clean County Commission, will monitor the designated areas of adoption.
13. Adopting groups will be encouraged to schedule two of their five clean-ups to coincide with State and County litter control clean-ups. These dates will be provided.
14. JCC reserves the right to make changes to these terms as necessary.
15. JCC is not responsible for any accident or injury that occurs to any member of any organization, or their property, that participates in the JCC Adopt-A-Spot Program.



Adopt-A-Spot Agreement

DATE

TO: Jennifer Privette
Recycling/Beautification Coordinator
James City County, Recycling Office
1204 Jolly Pond Road
Williamsburg, VA 23188

In order to enhance the environment and the appearance of our community, the applicant(s) undersigned, request permission to Adopt-A-Spot at the following location (address or boundary description):

Said work will be performed under and in accordance with James City County terms attached hereto and incorporated herein by reference.

Applicants with whom agreements are signed shall at all times indemnify and hold harmless James City County, its employees, the Commonwealth and its employees, their officials or agents, from responsibility, damage, injury, or liability arising from the exercise of the privileges granted under this agreement.

This agreement may be terminated by James City County at any time that the applicants do not comply with this agreement or at any time the applicants' work effort is considered unsafe. The County reserves the right to revise or discontinue this program at any time.

Applicant(s) hereby assume all risk of damage or injury resulting from the activities performed hereunder, and recognize that certain risks are inherent in litter pickup, especially in areas open to the public.

It is understood that the applicant is not an employee or volunteer of the County while participating in the Adopt-A-Spot program. As such, James City County is not providing any worker's compensation insurance; general liability; or automobile insurance or uninsured/underinsured motorist insurance coverage, for acts or omissions of applicant while engaged in any activities arising out of or related to this Adopt-A-Spot agreement and program.

It is further understood that the County will not defend, hold harmless, or indemnify the applicant for any claims of loss, injury, death, or damage arising out of or related to this Adopt-A-Spot agreement and program.

Adopt-A-Spot Agreement

Name of adopting organization or individual (individuals must be at least 18 years of age): _____

Signature Title Date

Address: _____

Daytime Phone No.: _____ Evening Phone No.: _____

Exact name and spelling to be printed on sign (please print):

**FOR OFFICE USE ONLY
DO NOT FILL BELOW THIS LINE**

The undersigned is the owner, agent, or government official or representative who has the legal authority to hereby give permission for the property location names in the aforesaid agreement to be involved in the designated Adopt-A-Spot program as administered by James City County.

DATE: _____

AUTHORIZED COUNTY OFFICIAL

TITLE

Permission is hereby given to perform the work described, insofar as James City County has the right, power, and authority under this agreement:

ADOPT-A-SPOT COORDINATOR

DATE



Adopt-A-Spot Activity Report Form

Submit after each cleanup

You may also submit your report online _____

Complete this form and return to the James City County Recycling Office

*1204 Jolly Pond Road
Williamsburg, VA 23188
Phone: (757) 565-4000
Fax: (757) 565-1947
E-mail: privette@james-city.va.us*

Adopting Person/Group

Adopted Spot

Cleanup date: _____

Number of persons: _____

Number of hours: _____

Total number of bags: _____

Note: if any material collected was recycled, please indicate the estimated total amount.

Comments:

Signature

Date



Adopt-A-Spot Safety Rules

DO's:

Do wear an orange safety vest if you are involved in a street or parking lot cleanup so that you can be seen and identified with the cleanup team.

Do wear light or bright colored protective clothing, as well as hard-sole shoes and work gloves. Sandals or open-toe shoes are not allowed.

Do work only during daylight hours and in good weather. Have plenty of water on hand, even in cooler climates.

Do provide adult supervision of group members less than 15 years of age.

DO NOT:

Do not horse around or do anything that will distract other volunteers.

Do not participate in litter cleanups while under the influence of alcohol or drugs.

Do not pick up litter on or from construction sites.

Do not pick up materials that are labeled "hazardous" or that are known to be hazardous if unmarked.

Do not pick up litter in a designated street or parking lot during peak traffic times.

Do not use power tools such as lawn mowers, tractors, or chainsaws. Weedeaters may be used but the operator must; 1) be at least 18 years of age; 2) wear protective clothing (long sleeves, long pants); and 3) wear eye protection. No other person should be within 50 feet of the operator during use of this tool.

Do not touch or play with any exposed wires or cables.